

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

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GOVERNMENTAL BODY: Carroll City Council

DATE OF MEETING: April 23, 2018

TIME OF MEETING: 5:15 P.M.

LOCATION OF MEETING: City Hall Council Chambers

www.cityofcarroll.com

AGENDA

- I. Pledge of Allegiance
- II. Roll Call
- III. Introduction of New Employee: Mike Killeen, Public Works Water Division
- IV. Consent Agenda
 - A. Approval of Minutes of the April 9 Meeting
 - B. Approval of Bills and Claims
 - C. Licenses and Permits:
 1. Renewal of Class "B" Beer Permit with Wine Coolers, Outdoor Service and Sunday Sales – *Carroll City Softball Association*
- V. Oral Requests and Communications from the Audience
- VI. Ordinances

None
- VII. Resolutions
 - A. FY 2017/2018 Budget Amendment #1
 1. Public Hearing
 2. City Budget Amendment and Certification Resolution
 - B. Trails Improvement - \$205,000 General Obligation Capital Loan Note, Taxable Series 2018A
 1. Resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance, and levying a tax to pay the Note

VIII. Reports

- A. U.S. 30 – Grant Road Intersection Improvements – Change Order No. 1
- B. Pickup Truck Purchases – PW Water Division, PW Street Division & Parks Department
- C. Medium Duty Truck Purchase – PW Street Division
- D. Mower Purchase – PW Wastewater Division

IX. Committee Reports

X. Monthly Activity Reports

XI. Comments from the Mayor

XII. Comments from the City Council

XIII. Comments from the City Manager

XIV. Adjourn

May/June Meetings:

Board of Adjustment – May 7, 2018

Planning and Zoning Commission – May 9, 2018

City Council – May 14, 2018

Library Board of Trustees – May 21, 2018

Parks, Recreation and Cultural Advisory Board – May 21, 2018

City Council – May 29, 2018

Board of Adjustment – June 4, 2018

Planning and Zoning Commission – June 6, 2018

City Council – June 11, 2018

Library Board of Trustees – June 18, 2018

City Council – June 25, 2018

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The City of Carroll will make every attempt to accommodate the needs of persons with disabilities, please notify us at least three business days in advance when possible at 712-792-1000, should special accommodations be required.

COUNCIL MEETING

APRIL 9, 2018

(Please note these are draft minutes and may be amended by Council before final approval.)

The Carroll City Council met in regular session on this date at 5:15 p.m. at the Council Chamber of the Farner Government Building. Members present: Misty Boes, LaVern Dirks, Jerry Fleshner, Clay Haley, Mike Kots, and Carolyn Siemann. Absent: None. Mayor Eric Jensen presided and City Attorney Dave Bruner was in attendance.

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The Pledge of Allegiance was led by the City Council. No Council action taken.

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It was moved Haley, seconded by Kots, to approve the following items on the consent agenda: a) minutes of the March 26 Council meeting, as written; b) bills and claims in the amount of \$365,575.25; c) Renewal of Class “C” Beer Permit with Sunday Sales – *Sparky’s One Stop*; Renewal of Class “E” Liquor License with Carryout Beer, Carry Wine (includes native wine) and Sunday Sales – *Walgreens #10770*; Renewal of Class “C” Beer Permit with Sunday Sales and Native Wine Permit – *Reiling 71 South*. On roll call, all present voted aye. Absent: None. Motion carried.

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There were no oral requests or communications from the audience.

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Mayor Jensen read a proclamation declaring April 27, 2018 as Arbor Day in Carroll, Iowa. No Council action taken.

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It was moved by Haley, seconded by Kots, to approve Resolution No. 1836, Agreement with Bucko Baseball d/b/a Carroll Merchants for use of the Carroll Merchants Stadium for the 2018 baseball season. On roll call, all present voted aye. Absent: None. Motion carried.

It was moved by Fleshner, seconded by Haley, to allow the Carroll Athletic Association to sell and serve alcohol at Merchants Park Baseball Stadium for Carroll Merchants home games. Jim Auen and John Perrin, Carroll Athletic Association representatives, addressed Council on this issue. On roll call, all present voted aye. Absent: None. Motion carried.

It was moved by Haley, seconded by Fleshner, to approve a new Class “B” Beer Permit (6 month) including Wine Coolers, Outdoor Service and Sunday Sales - *Carroll Athletic Association (Merchants Park)*. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Kots, seconded by Haley, to approve Resolution No. 1837, Amendment No. 4 to the Professional Services Agreement with Snyder & Associates, Inc. in the amount of \$3,500 for the US 30 – Grant Road Intersection Improvement Project. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Haley, seconded by Kots, to approve Resolution No. 1838, A Community Attraction and Tourism Development Grant Application for the Carroll Public Library Renovation Project. Jean Ludwig and CJ Niles, Carroll residents, and Doug Burns, Library Foundation Vice President, addressed Council on this issue. On roll call, all present voted aye except Siemann voted nay. Absent: None. Motion carried.

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It was moved by Fleshner, seconded by Kots, to approve Resolution No. 1839, Accepting the Proposal in the amount of \$2,500.00 from Shive Hattery for the Northeast Park Topographic Survey – 2018 Project. On roll call, all present voted aye. Absent: None. Motion carried.

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It was moved by Fleshner, seconded by Haley, to set Monday, April 23, 2018, as the date for a public hearing for the FY 2017/2018 Budget Amendment #1. On roll call, all present voted aye. Absent: None. Motion carried.

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Jeff Schott, Program Director for the Institute of Public Affairs, worked with Council to develop new Council Rules of Procedures for Council meetings. During this work session, Council recessed at 7:44 p.m. and reconvened at 7:54 p.m. No Council action taken.

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It was moved by Fleshner, seconded by Haley, to adjourn at 8:32 p.m. On roll call, all present voted aye. Absent: None. Motion carried.

Eric P. Jensen, Mayor

ATTEST:

Laura A. Schaefer, City Clerk

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018
PARTIALLY ITEMS DATES:	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018
UNPAID ITEMS DATES :		4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-001704	ACCO	POOL/SPA CLEANER	136.13	0.00	000000	0/00/00	136.13
		** TOTALS **	136.13	0.00			136.13
01-003221	ACTION TRAINING SYSTEMS	FF1 & 2 HAZ MAT TRAINING	400.00	0.00	000000	0/00/00	400.00
		** TOTALS **	400.00	0.00			400.00
01-001698	ADVANCED LASER TECHNOLOGI	TONER	579.90	0.00	000000	0/00/00	579.90
01-001698	ADVANCED LASER TECHNOLOGI	TONER CARTRIDGE PW SECRETARY	59.95	0.00	000000	0/00/00	59.95
		** TOTALS **	639.85	0.00			639.85
01-002565	ADVANTAGE COMPANIES	MICROFILM SUBSCRIPTION	1,500.00	1,500.00-	111020	4/17/18	0.00
		** TOTALS **	1,500.00	1,500.00-			0.00
01-012650	ALLIANT ENERGY-IES UTILIT	GAS BILLS	7,741.69	7,741.69-	111007	4/12/18	0.00
		** TOTALS **	7,741.69	7,741.69-			0.00
01-003219	ALVINE & ASSOCIATES INC.	ENG. FEES ENTRANCE LIGHTING	638.44	638.44-	111002	4/12/18	0.00
		** TOTALS **	638.44	638.44-			0.00
01-003222	ANNIE HAMACHER	SPRING SOCCER REFUND	100.00	0.00	000000	0/00/00	100.00
		** TOTALS **	100.00	0.00			100.00
01-002370	ARNOLD MOTOR SUPPLY	BELTS FOR CEMENT SAW	152.90	0.00	000000	0/00/00	152.90
01-002370	ARNOLD MOTOR SUPPLY	CONCRETE SAW FILTERS	37.20	0.00	000000	0/00/00	37.20
01-002370	ARNOLD MOTOR SUPPLY	GENERATOR FUEL FILTER	3.99	0.00	000000	0/00/00	3.99
01-002370	ARNOLD MOTOR SUPPLY	FUEL FILTERS	7.98	0.00	000000	0/00/00	7.98
01-002370	ARNOLD MOTOR SUPPLY	TRUCK WAX	18.99	0.00	000000	0/00/00	18.99
01-002370	ARNOLD MOTOR SUPPLY	FILTERS	72.89	0.00	000000	0/00/00	72.89
		** TOTALS **	293.95	0.00			293.95
01-002539	AUTO GRAPHICS PLUS	APPRECIATION SIGN CAT GRANT	38.50	0.00	000000	0/00/00	38.50
		** TOTALS **	38.50	0.00			38.50
01-002805	BADDING CONSTRUCTION CO.	STREETScape PHASE 8	71,604.96	0.00	000000	0/00/00	71,604.96
		** TOTALS **	71,604.96	0.00			71,604.96
01-000528	BLUEGLOBES LLC	RUNWAY BULBS AND REPAIR	271.00	271.00-	110994	4/12/18	0.00
		** TOTALS **	271.00	271.00-			0.00
01-003515	BOMGAARS	ADAPTER	10.66	0.00	000000	0/00/00	10.66
01-003515	BOMGAARS	SUPPLIES	5.98	0.00	000000	0/00/00	5.98
01-003515	BOMGAARS	OIL	17.97	0.00	000000	0/00/00	17.97
01-003515	BOMGAARS	MOTOR OIL AND SUPPLIES	265.77	0.00	000000	0/00/00	265.77
01-003515	BOMGAARS	SUPPLIES	57.93	0.00	000000	0/00/00	57.93

A C C O U N T S P A Y A B L E
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 S U M M A R Y

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UNPAID ITEMS DATES :		4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
		** TOTALS **	358.31	0.00			358.31
01-001805	BOOK LOOK	BOOKS	620.49	620.49-	111018	4/17/18	0.00
		** TOTALS **	620.49	620.49-			0.00
01-003670	BRIGGS INC OF OMAHA	REPAIR PARTS	67.57	0.00	000000	0/00/00	67.57
01-003670	BRIGGS INC OF OMAHA	REPAIR PARTS	81.28	0.00	000000	0/00/00	81.28
01-003670	BRIGGS INC OF OMAHA	REPAIR PARTS	7.23	0.00	000000	0/00/00	7.23
		** TOTALS **	156.08	0.00			156.08
01-003693	BRUNER & BRUNER	GENERAL WORK	1,768.50	0.00	000000	0/00/00	1,768.50
01-003693	BRUNER & BRUNER	POLICE/MAGISTRATE	634.50	0.00	000000	0/00/00	634.50
01-003693	BRUNER & BRUNER	PLANNING AND ZONING	40.50	0.00	000000	0/00/00	40.50
01-003693	BRUNER & BRUNER	PUBLIC WORKS/ENGINEER	135.00	0.00	000000	0/00/00	135.00
		** TOTALS **	2,578.50	0.00			2,578.50
01-003140	CANINE TACTICAL	K9 TRAINING	200.00	0.00	000000	0/00/00	200.00
		** TOTALS **	200.00	0.00			200.00
01-004138	CAPITAL SANITARY SUPPLY	AIR FRESHNER	18.00	0.00	000000	0/00/00	18.00
01-004138	CAPITAL SANITARY SUPPLY	CLEANING SUPPLIES	281.76	0.00	000000	0/00/00	281.76
		** TOTALS **	299.76	0.00			299.76
01-025028	CAROL SCHOEPPNER	SECRETARY CONTRACT	350.00	350.00-	111011	4/12/18	0.00
		** TOTALS **	350.00	350.00-			0.00
01-003045	CARPET ONE FLOOR & HOME	FLOOR COVERING TERMINAL BLDG	67.00	67.00-	111000	4/12/18	0.00
		** TOTALS **	67.00	67.00-			0.00
01-000747	CARROLL AUTO SUPPLY	OIL AND FILTER UNIT #60	25.26	0.00	000000	0/00/00	25.26
		** TOTALS **	25.26	0.00			25.26
01-004132	CARROLL AVIATION INC.	1/2 YEARLY DISH TV SERVICE	644.10	644.10-	111003	4/12/18	0.00
01-004132	CARROLL AVIATION INC.	CONTRACT	6,450.00	6,450.00-	111003	4/12/18	0.00
		** TOTALS **	7,094.10	7,094.10-			0.00
01-004133	CARROLL BROADCASTING CO.	RADIO ADS	542.97	0.00	000000	0/00/00	542.97
		** TOTALS **	542.97	0.00			542.97
01-004193	CARROLL FIRE DEPARTMENT	MARCH FIRE CALLS AND DRILLS	2,220.00	0.00	000000	0/00/00	2,220.00
		** TOTALS **	2,220.00	0.00			2,220.00
01-004200	CARROLL LUMBER	REPAIR PARTS	21.76	0.00	000000	0/00/00	21.76
01-004200	CARROLL LUMBER	FORM STAKES	2.20	0.00	000000	0/00/00	2.20

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01-004200	CARROLL LUMBER	PAINT	41.25	0.00	000000	0/00/00	41.25
01-004200	CARROLL LUMBER	REPAIR PARTS	13.50	0.00	000000	0/00/00	13.50
01-004200	CARROLL LUMBER	SAUNA SEAT REPAIRS	7.98	0.00	000000	0/00/00	7.98
01-004200	CARROLL LUMBER	REPAIR PARTS	27.00	0.00	000000	0/00/00	27.00
01-004200	CARROLL LUMBER	SUPPLIES	41.05	0.00	000000	0/00/00	41.05
01-004200	CARROLL LUMBER	REPAIR PARTS	15.35	0.00	000000	0/00/00	15.35
		** TOTALS **	170.09	0.00			170.09
01-002977	CARROLL REFUSE SERVICE	MARCH GARBAGE	57.00	57.00-	110998	4/12/18	0.00
01-002977	CARROLL REFUSE SERVICE	MARCH TRASH COLLECTIONS	13,159.15	13,159.15-	110911	4/09/18	0.00
		** TOTALS **	13,216.15	13,216.15-			0.00
01-004237	CARROLL VETERINARY CLINIC	DOG CARE CONTRACT	650.00	0.00	000000	0/00/00	650.00
		** TOTALS **	650.00	0.00			650.00
01-004835	COMMERCIAL SAVINGS BANK	MARCH ACH PROCESSING FEES	114.24	114.24-	000000	4/09/18	0.00
01-004835	COMMERCIAL SAVINGS BANK	FEDERAL WITHHOLDINGS	11,292.70	11,292.70-	000164	4/12/18	0.00
01-004835	COMMERCIAL SAVINGS BANK	FICA WITHHOLDING	13,211.24	13,211.24-	000164	4/12/18	0.00
01-004835	COMMERCIAL SAVINGS BANK	MEDICARE WITHHOLDING	4,085.78	4,085.78-	000164	4/12/18	0.00
		** TOTALS **	28,703.96	28,703.96-			0.00
01-000366	COMPUTER & NETWORK SPEC	COMPUTER REPAIRS	45.00	0.00	000000	0/00/00	45.00
01-000366	COMPUTER & NETWORK SPEC	ROUTER INSTALLATION	90.00	0.00	000000	0/00/00	90.00
01-000366	COMPUTER & NETWORK SPEC	ANTI-VIRUS AND COMPUTER ISSUES	261.00	0.00	000000	0/00/00	261.00
01-000366	COMPUTER & NETWORK SPEC	COMPUTER ISSUES	30.00	0.00	000000	0/00/00	30.00
01-000366	COMPUTER & NETWORK SPEC	EMAIL ISSUE	15.00	0.00	000000	0/00/00	15.00
		** TOTALS **	441.00	0.00			441.00
01-000911	COMPUTER CONCEPTS OF IOWA	IT MAINTENANCE	10.00	10.00-	111016	4/17/18	0.00
01-000911	COMPUTER CONCEPTS OF IOWA	IT MAINTENANCE	240.00	240.00-	111016	4/17/18	0.00
		** TOTALS **	250.00	250.00-			0.00
01-002681	CONSOLIDATED FLEET SERVIC	ANNUAL INSPECTION TOWER 8	675.00	0.00	000000	0/00/00	675.00
		** TOTALS **	675.00	0.00			675.00
01-003145	CORE AND MAIN LP	OPERATING SUPPLIES	124.00	0.00	000000	0/00/00	124.00
01-003145	CORE AND MAIN LP	METERS	1,293.88	0.00	000000	0/00/00	1,293.88
		** TOTALS **	1,417.88	0.00			1,417.88
01-001595	COUNSEL OFFICE & DOCUMENT	COPIER CONTRACT	176.31	176.31-	111017	4/17/18	0.00
01-001595	COUNSEL OFFICE & DOCUMENT	TONER FREIGHT	7.40	7.40-	111017	4/17/18	0.00
		** TOTALS **	183.71	183.71-			0.00
01-002960	COURT REPORTERS OF IOWA	DEPOSITIONS	344.10	0.00	000000	0/00/00	344.10

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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
		** TOTALS **	344.10	0.00			344.10
01-005410	DAILY TIMES HERALD	HEALTH VIEW AD	85.00	0.00	000000	0/00/00	85.00
01-005410	DAILY TIMES HERALD	PUBLICITY	155.00	155.00-	111024	4/17/18	0.00
01-005410	DAILY TIMES HERALD	ADS	319.00	0.00	000000	0/00/00	319.00
		** TOTALS **	559.00	155.00-			404.00
01-005645	DEPARTMENT OF PUBLIC SAFE	NCIC	300.00	0.00	000000	0/00/00	300.00
		** TOTALS **	300.00	0.00			300.00
01-001965	DIANE TRACY	MILEAGE AND SUPPLIES	269.56	269.56-	111019	4/17/18	0.00
		** TOTALS **	269.56	269.56-			0.00
01-002776	DOLLAR GENERAL - REGIONS	PROGRAM SUPPLIES	20.50	20.50-	111021	4/17/18	0.00
		** TOTALS **	20.50	20.50-			0.00
01-006275	DREES OIL CO. INC.	CONTRACT DEPOSIT RETURNED	300.00-	300.00	111004	4/12/18	0.00
01-006275	DREES OIL CO. INC.	UNLEADED GASOLINE	972.66	0.00	000000	0/00/00	972.66
01-006275	DREES OIL CO. INC.	PROPANE	169.26	0.00	000000	0/00/00	169.26
01-006275	DREES OIL CO. INC.	PROPANE	109.33	0.00	000000	0/00/00	109.33
01-006275	DREES OIL CO. INC.	PROPANE	87.08	87.08-	111004	4/12/18	0.00
01-006275	DREES OIL CO. INC.	PROPANE	182.79	182.79-	111004	4/12/18	0.00
01-006275	DREES OIL CO. INC.	PROPANE	273.79	273.79-	111004	4/12/18	0.00
		** TOTALS **	1,494.91	243.66-			1,251.25
01-012590	ECHO ELECTRIC SUPPLY	LIGHT BULBS	30.60	0.00	000000	0/00/00	30.60
		** TOTALS **	30.60	0.00			30.60
01-000127	ELECTRONIC ENGINEERING	SEAT COVER	180.00	0.00	000000	0/00/00	180.00
		** TOTALS **	180.00	0.00			180.00
01-002644	ETS CORPORATION	CC PROCESSING	373.49	373.49-	000000	4/09/18	0.00
		** TOTALS **	373.49	373.49-			0.00
01-008020	FAMILY & SPECIALTY MEDICA	EMPLOYEE PHYSICAL KILLEEN	345.00	0.00	000000	0/00/00	345.00
		** TOTALS **	345.00	0.00			345.00
01-008050	FASTENAL COMPANY	HARD HATS - KRAUEL & PROMES	33.98	0.00	000000	0/00/00	33.98
		** TOTALS **	33.98	0.00			33.98
01-001291	FEH DESIGN	ENGINEERING SERVICES	2,385.50	0.00	000000	0/00/00	2,385.50
		** TOTALS **	2,385.50	0.00			2,385.50
01-002806	FOUNDATION ANALYTICAL LAB	LAB TESTING	839.90	0.00	000000	0/00/00	839.90

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		** TOTALS **	839.90	0.00			839.90
01-002137	GAVILON GRAIN LLC	ROAD ROCK SALT	1,780.92	0.00	000000	0/00/00	1,780.92
01-002137	GAVILON GRAIN LLC	ROAD ROCK SALT	1,702.72	0.00	000000	0/00/00	1,702.72
01-002137	GAVILON GRAIN LLC	ROAD ROCK SALT	1,737.40	0.00	000000	0/00/00	1,737.40
01-002137	GAVILON GRAIN LLC	ROAD ROCK SALT	1,792.48	0.00	000000	0/00/00	1,792.48
01-002137	GAVILON GRAIN LLC	ROAD ROCK SALT	1,717.00	0.00	000000	0/00/00	1,717.00
		** TOTALS **	8,730.52	0.00			8,730.52
01-009535	GENERAL RENTAL	BLOCK SAW RENTAL	50.00	0.00	000000	0/00/00	50.00
		** TOTALS **	50.00	0.00			50.00
01-010615	HALEY IMPLEMENT CO.	SNOW BLOWERS	2,720.00	0.00	000000	0/00/00	2,720.00
01-010615	HALEY IMPLEMENT CO.	BULBS	16.80	0.00	000000	0/00/00	16.80
		** TOTALS **	2,736.80	0.00			2,736.80
01-010680	HAWKINS WATER TREATMENT	WATER TREATMENT SUPPLIES	1,181.40	0.00	000000	0/00/00	1,181.40
		** TOTALS **	1,181.40	0.00			1,181.40
01-011831	HY-VEE INC.	SUPPLIES	60.51	60.51-	111025	4/17/18	0.00
		** TOTALS **	60.51	60.51-			0.00
01-012552	INDUSTRIAL BEARING SUPP.	BELT FOR AIR WASH COMPRESSOR	14.78	0.00	000000	0/00/00	14.78
		** TOTALS **	14.78	0.00			14.78
01-012561	INSTITUTE OF PUBLIC AFFAI	RULES OF PROCEDURE WORK CONF.	1,083.31	0.00	000000	0/00/00	1,083.31
		** TOTALS **	1,083.31	0.00			1,083.31
01-012616	IOWA COUNTY ATTORNEYS	ACTS OF INTEREST TRAINING	65.00	0.00	000000	0/00/00	65.00
		** TOTALS **	65.00	0.00			65.00
01-012625	IOWA DEPT OF NATURAL RESO	TRANS MAIN A NPDES PERMIT	175.00	0.00	000000	0/00/00	175.00
		** TOTALS **	175.00	0.00			175.00
01-012615	IOWA DEPT. OF AGRICULTURE	2 METER GAS TAGS	9.00	9.00-	111006	4/12/18	0.00
		** TOTALS **	9.00	9.00-			0.00
01-012666	IOWA ONE CALL	MARCH 2018 LOCATES	192.80	0.00	000000	0/00/00	192.80
		** TOTALS **	192.80	0.00			192.80
01-000783	IOWA PLAINS SIGNING INC.	DETOUR SIGNAGE	2,537.50	0.00	000000	0/00/00	2,537.50
		** TOTALS **	2,537.50	0.00			2,537.50
01-012685	IOWA SMALL ENGINE CENTER	GENERATOR FILTERS	53.09	0.00	000000	0/00/00	53.09

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018
PARTIALLY ITEMS DATES:	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018
UNPAID ITEMS DATES :		4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
		** TOTALS **	53.09	0.00			53.09
01-000786	JACK WARDELL	ARBOR DAY FOUNDATION	44.69	44.69-	110910	4/09/18	0.00
		** TOTALS **	44.69	44.69-			0.00
01-002453	JASON MATTHEW LAMBERTZ	PRODUCTION COSTS	1,050.00	0.00	000000	0/00/00	1,050.00
		** TOTALS **	1,050.00	0.00			1,050.00
01-030131	JEFF WARNKE	STEEL TOED BOOTS	150.00	150.00-	111012	4/12/18	0.00
		** TOTALS **	150.00	150.00-			0.00
01-013917	JEO CONSULTING GROUP INC.	3RD STREET RESURFACING	2,945.00	0.00	000000	0/00/00	2,945.00
01-013917	JEO CONSULTING GROUP INC.	CARROLL STREET RESURFACING	15,680.00	0.00	000000	0/00/00	15,680.00
		** TOTALS **	18,625.00	0.00			18,625.00
01-000874	JEREMIAH HOYT	TASER RECERTIFICATION	225.00	225.00-	110996	4/12/18	0.00
		** TOTALS **	225.00	225.00-			0.00
01-013440	JERRY'S AUTO SERVICE	TIRE REPAIR #53	25.00	0.00	000000	0/00/00	25.00
		** TOTALS **	25.00	0.00			25.00
01-002700	JUSTIN FERRIN	K9 TRAINING	59.86	59.86-	110997	4/12/18	0.00
		** TOTALS **	59.86	59.86-			0.00
01-000994	KABEL BUSINESS SERVICES -	MARCH HRA CHECKS	5,067.24	5,067.24-	000000	4/09/18	0.00
		** TOTALS **	5,067.24	5,067.24-			0.00
01-014520	KASPERBAUER CLEANING SER	LAUNDRER RUGS	82.30	0.00	000000	0/00/00	82.30
01-014520	KASPERBAUER CLEANING SER	LAUNDRER MOPS	29.31	0.00	000000	0/00/00	29.31
01-014520	KASPERBAUER CLEANING SER	LAUNDRER MOPS	30.78	0.00	000000	0/00/00	30.78
01-014520	KASPERBAUER CLEANING SER	LAUNDRER RUGS	86.49	0.00	000000	0/00/00	86.49
		** TOTALS **	228.88	0.00			228.88
01-003223	KATHY J WILSON	PROGRAM EXPENSE	165.00	165.00-	111023	4/17/18	0.00
		** TOTALS **	165.00	165.00-			0.00
01-014815	KEYSTONE LABORATORIES	MONTHLY BAC T/FLUORIDE	250.00	0.00	000000	0/00/00	250.00
		** TOTALS **	250.00	0.00			250.00
01-014940	KITT PLBG. AND HTG. INC.	FURNACE REPAIRS	332.10	332.10-	111009	4/12/18	0.00
		** TOTALS **	332.10	332.10-			0.00
01-002119	LABORATORY CORPORATION OF	LABS- NEW HIRE - KILLEEN	21.95	0.00	000000	0/00/00	21.95
		** TOTALS **	21.95	0.00			21.95

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
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PARTIALLY ITEMS DATES:	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018
UNPAID ITEMS DATES :		4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-010827	LEON HENDRICKS	MARCH CONTRACT METER READER	1,806.34	1,806.34-	110912	4/09/18	0.00
		** TOTALS **	1,806.34	1,806.34-			0.00
01-017123	MANGOLD ENVIRONMENTAL	BACTERIA SAMPLES	54.00	0.00	000000	0/00/00	54.00
		** TOTALS **	54.00	0.00			54.00
01-017133	MASTERCARD	SUPPLIES	804.39	804.39-	111026	4/17/18	0.00
01-017133	MASTERCARD	BOELL - GRADE CERTIFICATION	156.00	156.00-	111027	4/17/18	0.00
01-017133	MASTERCARD	BATTERIES/HARD HATS/FIRST AID	147.80	147.80-	111028	4/17/18	0.00
01-017133	MASTERCARD	REGISTRATION AND SUPPLIES	154.34	154.34-	111029	4/17/18	0.00
01-017133	MASTERCARD	CONFERENCE LODGING & SUPPLIES	337.39	337.39-	111030	4/17/18	0.00
01-017133	MASTERCARD	CONFERENCE EXPENSES	298.37	298.37-	111031	4/17/18	0.00
		** TOTALS **	1,898.29	1,898.29-			0.00
01-002993	MC CLURE ENGINEERING CO.	ENTRANCE DRIVE PROJECT	974.95	974.95-	110999	4/12/18	0.00
01-002993	MC CLURE ENGINEERING CO.	ENTRANCE DRIVE PROJECT	1,387.62	1,387.62-	110999	4/12/18	0.00
		** TOTALS **	2,362.57	2,362.57-			0.00
01-012680	MID AMERICAN ENERGY	ELECTRIC BILLS	36,658.88	36,658.88-	111008	4/12/18	0.00
		** TOTALS **	36,658.88	36,658.88-			0.00
01-001804	MID IOWA SOLID WASTE EQUI	CAMERA REPAIR	3,028.43	0.00	000000	0/00/00	3,028.43
		** TOTALS **	3,028.43	0.00			3,028.43
01-017575	MIDWEST STORAGE SOLUTIONS	FOLDERS/LABELS	370.98	0.00	000000	0/00/00	370.98
		** TOTALS **	370.98	0.00			370.98
01-017585	MIDWEST WHOLESALE	REBAR	59.50	0.00	000000	0/00/00	59.50
		** TOTALS **	59.50	0.00			59.50
01-017730	MOORHOUSE READY MIX CO.	CONCRETE WATERMAIN LEAK	480.00	0.00	000000	0/00/00	480.00
01-017730	MOORHOUSE READY MIX CO.	WATERMAIN BREAK	600.00	0.00	000000	0/00/00	600.00
01-017730	MOORHOUSE READY MIX CO.	ROW CARROLL STREET	420.00	0.00	000000	0/00/00	420.00
01-017730	MOORHOUSE READY MIX CO.	ROW - CARROLL ST.	120.00	0.00	000000	0/00/00	120.00
01-017730	MOORHOUSE READY MIX CO.	WATERMAIN BREAK 515 N MAIN	360.00	0.00	000000	0/00/00	360.00
01-017730	MOORHOUSE READY MIX CO.	WATERMAIN BREAK 515 N MAIN	540.00	0.00	000000	0/00/00	540.00
01-017730	MOORHOUSE READY MIX CO.	WATERMAIN BREAK 515 N. MAIN	120.00	0.00	000000	0/00/00	120.00
01-017730	MOORHOUSE READY MIX CO.	EAST ANTHONY REPAIRS	960.00	0.00	000000	0/00/00	960.00
01-017730	MOORHOUSE READY MIX CO.	EAST ANTHONY REPAIRS	420.00	0.00	000000	0/00/00	420.00
01-017730	MOORHOUSE READY MIX CO.	EAST ANTHONY REPAIRS	1,200.00	0.00	000000	0/00/00	1,200.00
01-017730	MOORHOUSE READY MIX CO.	EAST ANTHONY REPAIRS	660.00	0.00	000000	0/00/00	660.00
01-017730	MOORHOUSE READY MIX CO.	EAST ANTHONY REPAIRS	300.00	0.00	000000	0/00/00	300.00
		** TOTALS **	6,180.00	0.00			6,180.00

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=====PAYMENT DATES=====
PAID ITEMS DATES      : 4/06/2018 THRU 4/19/2018
PARTIALLY ITEMS DATES: 4/06/2018 THRU 4/19/2018
UNPAID ITEMS DATES   :
=====ITEM DATES=====
4/06/2018 THRU 4/19/2018
4/06/2018 THRU 4/19/2018
4/06/2018 THRU 4/19/2018
=====POSTING DATES=====
4/06/2018 THRU 4/19/2018
4/06/2018 THRU 4/19/2018
4/06/2018 THRU 4/19/2018
  
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VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-018125	MURRAY'S WELDING AND MACH	BRACKET FOR RESCUE 7	55.00	0.00	000000	0/00/00	55.00
		** TOTALS **	55.00	0.00			55.00
01-018408	NAPA AUTO PARTS	LIGHT RETURNED	23.05-	0.00	000000	0/00/00	23.05-
01-018408	NAPA AUTO PARTS	LIGHT - CONCRETE TRAILER	31.74	0.00	000000	0/00/00	31.74
01-018408	NAPA AUTO PARTS	SHOP SUPPLIES	14.90	0.00	000000	0/00/00	14.90
01-018408	NAPA AUTO PARTS	JET VAC BRAKES FITTING	15.87	0.00	000000	0/00/00	15.87
01-018408	NAPA AUTO PARTS	BULBS & ELECTRICAL CONNECTORS	46.22	0.00	000000	0/00/00	46.22
01-018408	NAPA AUTO PARTS	COMPRESSOR OIL	5.98	0.00	000000	0/00/00	5.98
		** TOTALS **	91.66	0.00			91.66
01-018423	NATIONAL FIRE PROTECTION	2 YEAR NFPA MEMBERSHIP	315.00	0.00	000000	0/00/00	315.00
		** TOTALS **	315.00	0.00			315.00
01-018610	NELSON WOOD WORK & UPHOLS	FILTER REPAIRS	40.00	0.00	000000	0/00/00	40.00
		** TOTALS **	40.00	0.00			40.00
01-018634	NEU MINNICH COMITO & NEU	DANNER GRAIN LEG FEES	4,480.00	4,480.00-	111010	4/12/18	0.00
		** TOTALS **	4,480.00	4,480.00-			0.00
01-019135	NOVA FITNESS EQUIPMENT	EQUIPMENT MAINTENANCE	479.16	0.00	000000	0/00/00	479.16
		** TOTALS **	479.16	0.00			479.16
01-020208	O'HALLORAN INTERNATIONAL	3 - 12 VOLT BATTERIES R-7	294.81	0.00	000000	0/00/00	294.81
01-020208	O'HALLORAN INTERNATIONAL	JET/VAC REPAIRS	67.34	0.00	000000	0/00/00	67.34
01-020208	O'HALLORAN INTERNATIONAL	#28 FILTERS	231.39	0.00	000000	0/00/00	231.39
01-020208	O'HALLORAN INTERNATIONAL	ANTIFREEZE IH TRUCKS	38.00	0.00	000000	0/00/00	38.00
01-020208	O'HALLORAN INTERNATIONAL	3 OIL FILTERS	72.57	0.00	000000	0/00/00	72.57
		** TOTALS **	704.11	0.00			704.11
01-020330	O'REILLY AUTO PARTS	SUPPLIES	50.93	0.00	000000	0/00/00	50.93
		** TOTALS **	50.93	0.00			50.93
01-020310	OMAHA WORLD HERALD	SUBSCRIPTION RENEWAL	252.20	252.20-	111032	4/17/18	0.00
		** TOTALS **	252.20	252.20-			0.00
01-002956	OPN ARCHITECTS INC	DESIGN SERVICES - LIBRARY	29,145.90	0.00	000000	0/00/00	29,145.90
01-002956	OPN ARCHITECTS INC	DESIGN SERVICES - CITY HALL	10,851.19	0.00	000000	0/00/00	10,851.19
		** TOTALS **	39,997.09	0.00			39,997.09
01-003224	OUTLAW SIGNS GRAPHICS & A	DECALS - CITY OF CARROLL	80.00	0.00	000000	0/00/00	80.00
		** TOTALS **	80.00	0.00			80.00

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PARTIALLY ITEMS DATES:	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018
UNPAID ITEMS DATES :		4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-000242	OZARK WATER SERVICES	SUPPLIES	162.00	0.00	000000	0/00/00	162.00
		** TOTALS **	162.00	0.00			162.00
01-021050	P & H WHOLESALE INC.	PVC PIPE	6.94	0.00	000000	0/00/00	6.94
		** TOTALS **	6.94	0.00			6.94
01-003210	PATRICK MC CARTY	INTERVIEW TRAINING	173.62	173.62-	111001	4/12/18	0.00
		** TOTALS **	173.62	173.62-			0.00
01-021220	PEPSI BEVERAGES COMPANY	CONCESSIONS	545.33	0.00	000000	0/00/00	545.33
		** TOTALS **	545.33	0.00			545.33
01-001949	PERFORMANCE TIRE & SERVIC	#28 RIMS	236.32	0.00	000000	0/00/00	236.32
		** TOTALS **	236.32	0.00			236.32
01-021860	PRESTO-X-COMPANY	PEST CONTROL - REC CENTER	55.00	0.00	000000	0/00/00	55.00
01-021860	PRESTO-X-COMPANY	PEST CONTROL	45.00	0.00	000000	0/00/00	45.00
		** TOTALS **	100.00	0.00			100.00
01-000625	PRODUCTIVITY PLUS ACCOUNT	HITCH FOR BATWING MOWER	175.00	175.00-	110995	4/12/18	0.00
		** TOTALS **	175.00	175.00-			0.00
01-003173	R & R RENTAL	MAY CITY HALL LEASE	792.00	0.00	000000	0/00/00	792.00
		** TOTALS **	792.00	0.00			792.00
01-009870	RACCOON VALLEY ELECTRIC C	MARCH ELECTRIC SERVICE	1,369.16	1,369.16-	111005	4/12/18	0.00
		** TOTALS **	1,369.16	1,369.16-			0.00
01-003094	RACHEL VAN ERDEWYK	PLM 2 MILEAGE	111.18	111.18-	111022	4/17/18	0.00
		** TOTALS **	111.18	111.18-			0.00
01-000490	RANDALL M. KRAUEL	APWA SPRING CONFERENCE	89.92	89.92-	110993	4/12/18	0.00
01-000490	RANDALL M. KRAUEL	SUDAS DISTRICT 3 COMMITTEE MTG	62.13	62.13-	111015	4/17/18	0.00
		** TOTALS **	152.05	152.05-			0.00
01-023640	RAY'S REFUSE SERVICE	MARCH TRASH COLLECTIONS	36,206.36	36,206.36-	110913	4/09/18	0.00
		** TOTALS **	36,206.36	36,206.36-			0.00
01-000326	RECORDED BOOKS LLC	AUDIO BOOKS	31.50	31.50-	111014	4/17/18	0.00
01-000326	RECORDED BOOKS LLC	AUDIO BOOKS	62.98	62.98-	111014	4/17/18	0.00
01-000326	RECORDED BOOKS LLC	AUDIO BOOKS	40.50	40.50-	111014	4/17/18	0.00
		** TOTALS **	134.98	134.98-			0.00
01-023815	REGION XII COG	MARCH TAXI PROGRAM DONATIONS	3,090.00	3,090.00-	110914	4/09/18	0.00

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 PAID ITEMS DATES : 4/06/2018 THRU 4/19/2018 4/06/2018 THRU 4/19/2018 4/06/2018 THRU 4/19/2018
 PARTIALLY ITEMS DATES: 4/06/2018 THRU 4/19/2018 4/06/2018 THRU 4/19/2018 4/06/2018 THRU 4/19/2018
 UNPAID ITEMS DATES : 4/06/2018 THRU 4/19/2018 4/06/2018 THRU 4/19/2018

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
** TOTALS **			3,090.00	3,090.00-			0.00
01-024630	RUTTEN'S VACUUM CENTER	VACUUM CORD	39.99	0.00	000000	0/00/00	39.99
** TOTALS **			39.99	0.00			39.99
01-024900	SAINT ANTHONY HOSPITAL	BLOOD PROFILES	1,960.00	0.00	000000	0/00/00	1,960.00
** TOTALS **			1,960.00	0.00			1,960.00
01-025050	SCHUMACHER ELEVATOR CO.	ELEVATOR MAINTENANCE	208.84	0.00	000000	0/00/00	208.84
** TOTALS **			208.84	0.00			208.84
01-025250	SHERWIN WILLIAMS CO.	PAINT MACHINE SERVICES	56.72	0.00	000000	0/00/00	56.72
01-025250	SHERWIN WILLIAMS CO.	PAINT FOR DOORS	28.37	0.00	000000	0/00/00	28.37
** TOTALS **			85.09	0.00			85.09
01-025332	SIRCHIE FINGER PRINT LABO	EVIDENCE TAPE	123.20	0.00	000000	0/00/00	123.20
** TOTALS **			123.20	0.00			123.20
01-001652	SNAPPY POPCORN CO. INC.	SOCCER CONCESSIONS RETURNED	679.93-	0.00	000000	0/00/00	679.93-
01-001652	SNAPPY POPCORN CO. INC.	SOCCER CONCESSIONS	700.77	0.00	000000	0/00/00	700.77
01-001652	SNAPPY POPCORN CO. INC.	CONCESSIONS	126.00	0.00	000000	0/00/00	126.00
01-001652	SNAPPY POPCORN CO. INC.	CONCESSIONS	126.00	0.00	000000	0/00/00	126.00
01-001652	SNAPPY POPCORN CO. INC.	CONCESSIONS	126.00	0.00	000000	0/00/00	126.00
01-001652	SNAPPY POPCORN CO. INC.	CONCESSIONS	126.00	0.00	000000	0/00/00	126.00
01-001652	SNAPPY POPCORN CO. INC.	KIDS NIGHT OUT SUPPLIES	42.00	0.00	000000	0/00/00	42.00
** TOTALS **			566.84	0.00			566.84
01-025333	SNYDER & ASSOCIATES INC.	US 30/GRANT RD INTERSECTION	15,665.51	0.00	000000	0/00/00	15,665.51
** TOTALS **			15,665.51	0.00			15,665.51
01-001492	SNYDER FLOORING	REFINISH FLOORS	448.88	0.00	000000	0/00/00	448.88
** TOTALS **			448.88	0.00			448.88
01-025606	SOPPE CHIROPRACTIC CLINIC	DRUG TESTS & EE PHYSICALS	640.00	0.00	000000	0/00/00	640.00
** TOTALS **			640.00	0.00			640.00
01-003212	ST. LUKE'S WORK WELL SOLU	EMPLOYEE PHYSICAL YORK	12.00	0.00	000000	0/00/00	12.00
** TOTALS **			12.00	0.00			12.00
01-025874	STERICYCLE INC	SAFETY SUPPLIES	109.15	0.00	000000	0/00/00	109.15
** TOTALS **			109.15	0.00			109.15
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	47.98	0.00	000000	0/00/00	47.98
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	16.46	16.46-	111033	4/17/18	0.00

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PAID ITEMS DATES :	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018
PARTIALLY ITEMS DATES:	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018
UNPAID ITEMS DATES :		4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018

VENDOR	VENDOR NAME	DESCRIPTION	GROSS AMT	PAYMENTS	CHECK#	CHECK DT	BALANCE
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	13.47	13.47-	111033	4/17/18	0.00
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	12.60	12.60-	111033	4/17/18	0.00
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	13.98	0.00	000000	0/00/00	13.98
01-025880	STONE PRINTING CO.	SUPPLIES	107.70	0.00	000000	0/00/00	107.70
01-025880	STONE PRINTING CO.	OFFICE SUPPLIES	70.84	0.00	000000	0/00/00	70.84
		** TOTALS **	283.03	42.53-			240.50
01-026940	TOYNE INC.	WATERWAY VALVE TOWER 8	1,375.00	0.00	000000	0/00/00	1,375.00
		** TOTALS **	1,375.00	0.00			1,375.00
01-027079	TRIPLE A SEEDS INC.	GRASS SEED	105.00	0.00	000000	0/00/00	105.00
		** TOTALS **	105.00	0.00			105.00
01-028168	UNITED PARCEL SERVICE	FREIGHT W/E 4/7/2018	60.64	60.64-	111034	4/17/18	0.00
		** TOTALS **	60.64	60.64-			0.00
01-002449	UNITYPOINT CLINIC-OCCUPAT	PRE-EMPLOYMENT DRUG TESTING	252.00	0.00	000000	0/00/00	252.00
		** TOTALS **	252.00	0.00			252.00
01-028275	UPTOWN SPORTING GOODS	SOCCER BALLS	624.00	0.00	000000	0/00/00	624.00
01-028275	UPTOWN SPORTING GOODS	EXERCISE MATS	569.85	0.00	000000	0/00/00	569.85
01-028275	UPTOWN SPORTING GOODS	GUARD SUIT	48.00	0.00	000000	0/00/00	48.00
01-028275	UPTOWN SPORTING GOODS	BASES	1,294.36	0.00	000000	0/00/00	1,294.36
01-028275	UPTOWN SPORTING GOODS	TENNIS NETS	418.43	0.00	000000	0/00/00	418.43
		** TOTALS **	2,954.64	0.00			2,954.64
01-028435	UTILITY EQUIPMENT COMPANY	OPERATING SUPPLIES	831.20	0.00	000000	0/00/00	831.20
		** TOTALS **	831.20	0.00			831.20
01-028814	VAN METER COMPANY, THE	WELL #12 REPAIRS	85.60	0.00	000000	0/00/00	85.60
		** TOTALS **	85.60	0.00			85.60
01-030120	WAL-MART STORE #01-1787	SUPPLIES	42.04	42.04-	111035	4/17/18	0.00
		** TOTALS **	42.04	42.04-			0.00
01-030355	WITTROCK MOTOR CO.	MARCH CAR RENTAL	375.00	375.00-	111013	4/12/18	0.00
		** TOTALS **	375.00	375.00-			0.00
01-003225	XPO LOGISTICS FREIGHT INC	FREIGHT CHARGES	101.43	0.00	000000	0/00/00	101.43
		** TOTALS **	101.43	0.00			101.43

* Payroll Expense 147,432.34

04-19-2018 08:58 AM
VENDOR SET: 01 City of Carroll
REPORTING: PAID, UNPAID, PARTIAL

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
S U M M A R Y

PAGE: 12
BANK: AP

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018
PARTIALLY ITEMS DATES:	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018
UNPAID ITEMS DATES :		4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018

R E P O R T T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	304,635.33	304,635.33CR	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	205,236.92	0.00	205,236.92
VOID ITEMS	0.00	0.00	0.00
** TOTALS **	509,872.25	304,635.33CR	205,236.92

U N P A I D R E C A P

UNPAID INVOICE TOTALS	205,939.90
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	702.98CR
** UNPAID TOTALS **	205,236.92

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018
PARTIALLY ITEMS DATES:	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018
UNPAID ITEMS DATES :		4/06/2018 THRU 4/19/2018	4/06/2018 THRU 4/19/2018

FUND TOTALS

001	GENERAL FUND	149,756.11
010	HOTEL/MOTEL TAX	569.02
110	ROAD USE TAX FUND	17,417.81
167	REC CENTER TRUST FUND	566.17
179	POLICE K9 FUND	200.00
303	C.P. - AIRPORT	3,001.01
304	C.P. STREETS	21,010.50
309	C.P. - CORRIDOR OF COMM.	89,807.97
315	LIBRARY/CITY HALL REMODEL	40,789.09
600	WATER UTILITY FUND	17,625.88
602	WATER UTILITY CAP. IMP.	175.00
610	SEWER UTILITY FUND	16,454.11
850	MEDICAL INSURANCE FUND	5,067.24
	* PAYROLL EXPENSE	147,432.34

GRAND TOTAL 509,872.25

City of Carroll

Brad Burke, Chief of Police

Police Department

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-3536

FAX: (712) 792-8088

TO: Mike Pogge-Weaver, City Manager *MPW*

FROM: Brad Burke, Chief of Police *BB*

DATE: April 19, 2018

RE: Renewal of License

The following establishment has made application for renewal of license:

Carroll City Softball Association

Class "B" Beer Permit with Wine Coolers, Outdoor Service and Sunday Sales

RECOMMENDATION: Council consideration and approval of this application.

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *M.P.W.*
FROM: Laura A. Schaefer, Finance Director/City Clerk *Leo*
DATE: April 16, 2018
SUBJECT: FY 2017/2018 Budget Amendment #1
1. Public Hearing
2. City Budget Amendment and Certification Resolution

As required by the Iowa Code 384.18, the Notice of Public Hearing was published in the Daily Times Herald on Friday, April 13, 2018.

Attached please find a summary of all items to be amended and a resolution approving the amendment.

RECOMMENDATION: After public hearing, Council consideration and approval of FY 2017/2018 Budget Amendment #1.

14-116

CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION - FY 2018 - AMENDMENT #1

To the Auditor of CARROLL County, Iowa:

The City Council of Carroll in said County/Counties met on 04/23/2018, at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any. thereupon, the following resolution was introduced.

RESOLUTION No. _____

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30 2018
(AS AMENDED LAST ON N/A.)

Be it Resolved by the Council of the City of Carroll

Section 1. Following notice published 04/13/2018

and the public hearing held, 04/23/2018 the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources			
Taxes Levied on Property 1	5,515,274	0	5,515,274
Less: Uncollected Property Taxes-Levy Year 2	0	0	0
Net Current Property Taxes 3	5,515,274	0	5,515,274
Delinquent Property Taxes 4	0	0	0
TIF Revenues 5	813,552	0	813,552
Other City Taxes 6	1,886,553	0	1,886,553
Licenses & Permits 7	65,375	0	65,375
Use of Money and Property 8	161,550	0	161,550
Intergovernmental 9	3,195,831	300,000	3,495,831
Charges for Services 10	5,584,760	0	5,584,760
Special Assessments 11	0	0	0
Miscellaneous 12	267,625	122,500	390,125
Other Financing Sources 13	2,333,500	0	2,333,500
Transfers In 14	4,018,713	680,867	4,699,580
Total Revenues and Other Sources 15	23,842,733	1,103,367	24,946,100
Expenditures & Other Financing Uses			
Public Safety 16	2,112,971	24,000	2,136,971
Public Works 17	2,462,828	200,000	2,662,828
Health and Social Services 18	121,445	0	121,445
Culture and Recreation 19	3,114,523	327,550	3,442,073
Community and Economic Development 20	133,900	4,600	138,500
General Government 21	1,058,142	42,100	1,100,242
Debt Service 22	1,098,374	0	1,098,374
Capital Projects 23	4,805,482	539,120	5,344,602
Total Government Activities Expenditures 24	14,907,665	1,137,370	16,045,035
Business Type / Enterprises 25	3,979,279	0	3,979,279
Total Gov Activities & Business Expenditures 26	18,886,944	1,137,370	20,024,314
Transfers Out 27	4,018,713	680,867	4,699,580
Total Expenditures/Transfers Out 28	22,905,657	1,818,237	24,723,894
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year 29	937,076	-714,870	222,206
Beginning Fund Balance July 1 30	15,778,128	3,721,219	19,499,347
Ending Fund Balance June 30 31	16,715,204	3,006,349	19,721,553

Passed this 23 day of April, 2018
(Day) (Month/Year)

Signature
City Clerk/Finance Officer

Signature
Mayor

BUDGET AMENDMENT #1 FY 17/18

GENERAL FUND AMENDMENTS

Historical books and calendars	(11,550)
Northeast Park study	(20,000)
Emerald Ash Borer	(75,000)
Resurface Graham Park tennis courts	(50,000)
Tree spade	(25,000)
Rec Center projector & screen	(32,000)
Rec Center exercise equipment	(20,000)
Rec Center fire alarm system	(25,000)
Rec Center 24 hour access	(16,000)
Rec Center office upgrades	(6,000)
Cemetery software program	(15,000)
Housing study workshop	(1,600)
Central Business District expenses	(3,000)
CAAT6 Upgrades	(20,000)
CSB Building Phase II Environmental Study	(6,100)
Alley: Blk 10 LUST	(8,500)
Graham Park LUST	(7,500)
Transfer to C.P. - Airport	(44,120)
7/1/2017 General Fund Balance	\$ 3,369,385
Estimated Revenues	7,370,139
Estimated Expenses	8,013,129
6/30/2018 Projected Balance	<u>\$ 2,726,395</u>

Note: All of the items included in the budget amendment are expenses for projects that were started in FY 2018 or earlier and have been or are expected to be completed in current FY 2018. All the items were part of the FY 2018 re-estimates when the FY 2019 budget was adopted.

HOTEL/MOTEL TAX FUND

Transfer to C.P. Parks & Rec Fund	(99,384)
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ROAD USE TAX FUND

Medium Duty Truck	(150,000)
Grant Road Resurfacing	(50,000)

DOWNTOWN UR FUND

Transfer to WUF - Debt pmt	(54,927)
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ASHWOOD UR FUND

Transfer to Debt Service Fund	(3,472)
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POLICE K9 FUND

Donations	12,500
K9 purchase and training	(24,000)

DEBT SERVICE FUND

Transfer from Ashwood UR Fund	3,472
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C.P. AIRPORT

FAA Grant	300,000
Entrance Drive & Lighting	(374,120)
Transfer from General Fund	44,120

C.P. - CORRIDOR OF COMMERCE

Transfer from Water Utility Fund	420,500
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C.P. - PARKS & RECREATION

Transfer from Hotel/Motel Fund	99,384
Donations	110,000
Accessible Playground	(165,000)

WATER UTILITY FUND

Transfer from Downtown UR Fund	54,927
Transfer to C.P.-Corridor of Commerce	(420,500)

STORM WATER UTILITY FUND

Transfer to Storm Water Cap. Imp.	(58,464)
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STORM WATER CAP. IMP. FUND

Transfer From Storm Water Fund	58,464
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City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MSP-W*

FROM: Laura A. Schaefer, Finance Director/City Clerk *las*

DATE: April 17, 2018

SUBJECT: Trails Improvement – \$205,000 General Obligation Capital Loan Note, Taxable Series 2018A

- Resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance, and levying a tax to pay the Note.

The FY 2018 budget contains a debt issuance not to exceed \$415,000 for a monument signage project and trail improvements. A pre-levy resolution was approved by Council February 27, 2017 which authorized to collect property taxes (levy debt service) to pay principal and interest on an issuance that was anticipated to occur during FY 2018. The amount levied in FY 2018 was \$209,778.

Since the adoption of the FY 2018 budget, capital projects have changed. Per the Council Goal Setting Session (dated December 14, 2017), “make a decision regarding design of city gateway signs at entryways to the city” is listed as an on-going commitment/obligation for the upcoming 24 months. This project was taken out of the FY 2018 re-estimates and was not included in the FY 2019 budget; therefore, this project is not part of this proposed \$205,000 debt issuance.

The \$205,000 debt issuance is to cover costs of the trail improvements that were completed during construction season 2017 and was included in the FY 2018 re-estimates when preparing the FY 2019 budget.

The City’s bonding attorney has advised the City that a debt issuance is necessary because Iowa Code requires a borrowing to create a general obligation debt since the debt service levy was used to collect funds. As such, City staff has requested interest rate bids from the local banks for a 30-day taxable loan. The reason for a taxable issuance instead of a non-taxable issuance is that since this is such a short-term borrowing, it is believed the amount of potential additional interest paid for a taxable issuance will be less than the additional fees associated with a non-taxable issuance because of the additional paperwork that is required for a non-taxable issuance.

The closing on the debt is scheduled for May 15, 2018 with a June 15, 2018 repayment date.

Interest rate bids are due by 11:00 am on Monday, April 23, and will be presented at the Council meeting on Monday, April 23.

Attached is a resolution approving and authorizing a form of loan agreement and accepting the best interest rate bid.

RECOMMENDATION: Council consideration and approval of the Resolution approving and authorizing a form of loan agreement and authorizing and providing for the issuance of a \$205,000 general obligation capital loan note, taxable series 2018A and levying a tax to pay said note for the Trails Improvement – 2017 Project.

April 23, 2018

The City Council of the City of Carroll, State of Iowa, met in _____ session,
in City Hall, 112 E. 5th Street, Carroll, Iowa, at _____ .M., on the above date. There
were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

Council Member _____ introduced the following Resolution entitled "RESOLUTION APPROVING AND AUTHORIZING A FORM OF LOAN AGREEMENT AND AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF A \$205,000 GENERAL OBLIGATION CAPITAL LOAN NOTE, TAXABLE SERIES 2018A, AND LEVYING A TAX TO PAY SAID NOTE" and moved that it be adopted. Council Member _____ seconded the motion to adopt, and the roll being called thereon, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Mayor declared said Resolution duly adopted as follows:

RESOLUTION APPROVING AND AUTHORIZING A FORM OF LOAN AGREEMENT AND AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF A \$205,000 GENERAL OBLIGATION CAPITAL LOAN NOTE, TAXABLE SERIES 2018A, AND LEVYING A TAX TO PAY SAID NOTE

WHEREAS, the Issuer is duly incorporated, organized and exists under and by virtue of the laws and Constitution of the State of Iowa; and

WHEREAS, the Issuer is in need of funds to pay costs of the construction and reconstruction of trail improvements, general corporate purpose(s), and it is deemed necessary and advisable that General Obligation Capital Loan Notes, to the amount of not to exceed \$415,000 be authorized for said purpose(s); and

WHEREAS, the Issuer has a population of more than 5,000 but not more than 75,000, and the Note for these purposes does not exceed \$700,000; and

WHEREAS, pursuant to notice published as required by Section 384.26 of the Code of Iowa, the Council of the City has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of Notes for general corporate purpose(s) in the amounts as above set forth, and, no petition for referendum having been received, the Council is therefore now authorized to proceed with the issuance of said Note for such purpose(s); and

WHEREAS, the above mentioned Note was heretofore sold at private sale and action should now be taken to issue said Note conforming to the terms and conditions of the proposal now accepted by the City from the Purchaser.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLL, STATE OF IOWA:

Section 1. Definitions. The following terms shall have the following meanings in this Resolution unless the text expressly or by necessary implication requires otherwise:

- "Issuer" and "City" shall mean the City of Carroll, State of Iowa.
- "Loan Agreement" shall mean a Loan Agreement between the Issuer and the Purchaser in substantially the form attached to and approved by this Resolution.
- "Note Fund" shall mean the fund created in Section 3 of this Resolution.
- "Note" shall mean the \$205,000 General Obligation Capital Loan Note, Taxable Series 2018A, authorized to be issued by this Resolution.
- "Paying Agent" shall mean the City Clerk, or such successor as may be approved by Issuer as provided herein and who shall carry out the duties prescribed herein as Issuer's agent to provide for the payment of principal of and interest on the Note as the same shall become due.
- "Project" shall mean the construction and reconstruction of trail improvements.
- "Project Fund" shall mean the fund required to be established by this Resolution for the deposit of the proceeds of the Note.
- "Purchaser" shall mean _____, of _____, Iowa.
- "Registrar" shall mean the City Clerk of Carroll, Iowa, or such successor as may be approved by Issuer as provided herein and who shall carry out the duties prescribed herein with respect to maintaining a register of the owners of the Note. Unless otherwise specified, the Registrar shall also act as Transfer Agent for the Note.
- "Resolution" shall mean this resolution authorizing the Note.
- "Treasurer" shall mean the City Clerk/Treasurer or such other officer as shall succeed to the same duties and responsibilities with respect to the recording and payment of the Note issued hereunder.

Section 2. Levy and Certification of Annual Tax; Other Funds to be Used.

a) Levy of Annual Tax. That for the purpose of providing funds to pay the principal and interest of the Note hereinafter authorized to be issued, there has been levied the following direct annual tax on all of the taxable property in the City of Carroll, State of Iowa, to-wit:

AMOUNT	FISCAL YEAR (JULY 1 TO JUNE 30) YEAR OF COLLECTION
\$209,778	2017/2018*

*A levy in the amount of \$209,778 has been included in the budget previously certified and will be used to pay the entire amount of principal and interest of the Note coming due in fiscal year 2017/2018.

(NOTE: For example the levy to be made and certified against the taxable valuations of January 1, 2016 will be collected during the fiscal year commencing July 1, 2017.)

b) Resolution Filed With County Auditor. A certified copy of the Resolution authorizing the pre levy has been filed with the Auditor of Carroll County, Iowa and the Auditor was hereby instructed in and for each of the years as provided, to levy and assess the tax hereby authorized in Section 2 of this Resolution, in like manner as other taxes are levied and assessed, and such taxes so levied in and for each of the years aforesaid be collected in like manner as other taxes of the City are collected, and when collected be used for the purpose of paying principal and interest on said Note issued in anticipation of the tax, and for no other purpose whatsoever.

c) Additional City Funds Available. Principal and interest coming due at any time when the proceeds of said tax on hand shall be insufficient to pay the same shall be promptly paid when due from current funds of the City available for that purpose and reimbursement shall be made from such special fund in the amounts thus advanced.

Section 3. Note Fund. Said tax shall be assessed and collected each year at the same time and in the same manner as, and in addition to, all other taxes in and for the City, and when collected they shall be converted into a special fund within the Debt Service Fund to be known as the "2018A GENERAL OBLIGATION CAPITAL LOAN NOTE FUND" (the "Note Fund"), which is hereby pledged for and shall be used only for the payment of the principal of and interest on the Note hereinafter authorized to be issued; and also there shall be apportioned to said fund its proportion of taxes received by the City from property that is centrally assessed by the State of Iowa.

Section 4. Application of Note Proceeds. Proceeds of the Note, other than accrued interest except as may be provided below, shall be credited to the Project Fund and expended therefrom for the purposes of issuance. Any amounts on hand in the Project Fund shall be available for the payment of the principal of or interest on the Note at any time that other funds shall be insufficient to the purpose, in which event such funds shall be repaid to the Project Fund at the earliest opportunity. Any balance on hand in the Project Fund and not immediately required for its purposes may be invested not inconsistent with limitations provided by law or this Resolution.

Section 5. Investment of Note Fund Proceeds. All moneys held in the Note Fund, provided for by Section 3 of this Resolution shall be invested in investments permitted by Chapter 12B, Code of Iowa, 2017, as amended, or deposited in financial institutions which are

members of the Federal Deposit Insurance Corporation and the deposits in which are insured thereby and all such deposits exceeding the maximum amount insured from time to time by FDIC or its equivalent successor in any one financial institution shall be continuously secured in compliance with Chapter 12C of the Code of Iowa, 2017, as amended, or otherwise by a valid pledge of direct obligations of the United States Government having an equivalent market value. All such interim investments shall mature before the date on which the moneys are required for payment of principal of or interest on the Note as herein provided.

Section 6. Note Details, Execution and Redemption.

a) Note Details. A single General Obligation Capital Loan Note of the City in the amount of \$205,000, shall be issued to evidence the obligations of the Issuer under the Loan Agreement pursuant to the provisions of Sections 384.24A and 384.26 of the Code of Iowa for the aforesaid purposes. The Note shall be secured equally and ratably from the sources provided in Section 3 of this Resolution. The Note shall be designated "GENERAL OBLIGATION CAPITAL LOAN NOTE, TAXABLE SERIES 2018A", be dated May 15, 2018, and bear interest from the date thereof, until payment thereof, at the office of the Paying Agent, said interest payable upon maturity at the rate hereinafter provided.

The Note shall be executed by the manual or facsimile signature of the Mayor and attested by the manual or facsimile signature of the Clerk, and impressed or printed with the seal of the City and shall be fully registered as to both principal and interest as provided in this Resolution; principal, interest and premium, if any, shall be payable at the office of the Paying Agent by mailing of a check to the registered owner of the Note. The Note shall be in the denomination of \$5,000 or multiples thereof. The Note shall mature and bear interest as follows:

Principal Amount	Interest Rate	Maturity June 15st
\$205,000	_____ %	2018

b) Redemption. The Note is not callable for redemption prior to Maturity.

Section 7. Registration of Note; Appointment of Registrar; Transfer; Ownership; Delivery; and Cancellation.

a) Registration. Ownership of the Note may be transferred only by the making of an entry upon the books kept for the registration and transfer of ownership of the Note, and in no other way. The City Clerk is hereby appointed as Note Registrar under the terms of this Resolution. Registrar shall maintain the books of the Issuer for the registration of ownership of the Note for the payment of principal of and interest on the Note as provided in this Resolution. The Note shall be negotiable as provided in Article 8 of the Uniform Commercial Code and Section 384.31 of the Code of Iowa, subject to the provisions for registration and transfer contained in the Note and in this Resolution.

b) Transfer. The ownership of any Note may be transferred only upon the Registration Books kept for the registration and transfer of the Note and only upon surrender thereof at the office of the Registrar together with an assignment duly executed by the holder or his duly authorized attorney in fact in such form as shall be satisfactory to the Registrar, along with the address and social security number or federal employer identification number of such transferee (or, if registration is to be made in the name of multiple individuals, of all such transferees). In the event that the address of the registered owner of a Note (other than a registered owner which is the nominee of the broker or dealer in question) is that of a broker or dealer, there must be disclosed on the Registration Books the information pertaining to the registered owner required above. Upon the transfer of any such Note, a new fully registered Note, of any denomination or denominations permitted by this Resolution in aggregate principal amount equal to the unmatured and unredeemed principal amount of such transferred fully registered Note, and bearing interest at the same rate and maturing on the same date or dates shall be delivered by the Registrar.

c) Registration of Transferred Note. In all cases of the transfer of the Note, the Registrar shall register, at the earliest practicable time, on the Registration Books, the Note, in accordance with the provisions of this Resolution.

d) Ownership. As to any Note, the person in whose name the ownership of the same shall be registered on the Registration Books of the Registrar shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal of any such Note and the premium, if any, and interest thereon shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note, including the interest thereon, to the extent of the sum or sums so paid.

e) Cancellation. All Notes which have been redeemed shall not be reissued but shall be cancelled by the Registrar. All Notes which are cancelled by the Registrar shall be destroyed and a certificate of the destruction thereof shall be furnished promptly to the Issuer; provided that if the Issuer shall so direct, the Registrar shall forward the cancelled Note to the Issuer.

f) Non-Presentation of Note. In the event any payment check representing payment of principal of or interest on the Note is returned to the Paying Agent or if any note is not presented for payment of principal at the maturity or redemption date, if funds sufficient to pay such principal of or interest on Note shall have been made available to the Paying Agent for the benefit of the owner thereof, all liability of the Issuer to the owner thereof for such interest or payment of such Note shall forthwith cease, terminate and be completely discharged, and thereupon it shall be the duty of the Paying Agent to hold such funds, without liability for interest thereon, for the benefit of the owner of such Note who shall thereafter be restricted exclusively to such funds for any claim of whatever nature on his part under this Resolution or on, or with respect to, such interest or Note. The Paying Agent's obligation to hold such funds shall continue for a period equal to two years and six months following the date on which such interest or principal became due, whether at maturity, or at the date fixed for redemption thereof, or

otherwise, at which time the Paying Agent, shall surrender any remaining funds so held to the Issuer, whereupon any claim under this Resolution by the Owners of such interest or Note of whatever nature shall be made upon the Issuer.

g) Registration and Transfer Fees. The Registrar may furnish to each owner, at the Issuer's expense, one note for each annual maturity. The Registrar shall furnish an additional Note in lesser denominations (but not less than the minimum denomination) to an owner who so requests.

Section 8. Reissuance of Mutilated, Destroyed, Stolen or Lost Note. In case the outstanding Note shall become mutilated or be destroyed, stolen or lost, the Issuer shall at the request of Registrar authenticate and deliver a new Note of like tenor and amount as the Note so mutilated, destroyed, stolen or lost, in exchange and substitution for such mutilated Note to Registrar, upon surrender of such mutilated Note, or in lieu of and substitution for the Note destroyed, stolen or lost, upon filing with the Registrar evidence satisfactory to the Registrar and Issuer that such Note has been destroyed, stolen or lost and proof of ownership thereof, and upon furnishing the Registrar and Issuer with satisfactory indemnity and complying with such other reasonable regulations as the Issuer or its agent may prescribe and paying such expenses as the Issuer may incur in connection therewith.

Section 9. Record Date. Payments of principal and interest, otherwise than upon full redemption, made in respect of any Note, shall be made to the registered holder thereof or to their designated agent as the same appear on the books of the Registrar on the 15th day of the month preceding the payment date. All such payments shall fully discharge the obligations of the Issuer in respect of such Note to the extent of the payments so made. Upon receipt of the final payment of principal, the holder of the Note shall surrender the Note to the Paying Agent.

Section 10. Execution, Authentication and Delivery of the Note. Upon the adoption of this Resolution, the Mayor and Clerk shall execute the Note by their manual or authorized signature and deliver the Note to the Registrar, who shall authenticate the Note and deliver the same to or upon order of the Purchaser. No Note shall be valid or obligatory for any purpose or shall be entitled to any right or benefit hereunder unless the Registrar shall duly endorse and execute on such Note a Certificate of Authentication substantially in the form of the Certificate herein set forth. Such Certificate upon any Note executed on behalf of the Issuer shall be conclusive evidence that the Note so authenticated has been duly issued under this Resolution and that the holder thereof is entitled to the benefits of this Resolution.

Section 11. Right to Name Substitute Paying Agent or Registrar. Issuer reserves the right to name a substitute, successor Registrar or Paying Agent upon giving prompt written notice to each registered noteholder.

Section 12. Form of Note. The Note shall be printed substantially in the form as follows:

"STATE OF IOWA "
"COUNTY OF CARROLL "
"CITY OF CARROLL "

"GENERAL OBLIGATION CAPITAL LOAN NOTE"
"TAXABLE SERIES 2018A"
GENERAL CORPORATE PURPOSE

Rate: _____
Maturity: June 15, 2018
Note Date: May 15, 2018
"Registered"
Certificate No. 1
Principal Amount: \$205,000

The City of Carroll, State of Iowa, a municipal corporation organized and existing under and by virtue of the Constitution and laws of the State of Iowa (the "Issuer"), for value received, promises to pay from the source and as hereinafter provided, on the maturity date indicated above, to

(Registration panel to be completed by Registrar or Printer with name of Registered Owner).

or registered assigns, the principal sum of TWO HUNDRED FIVE THOUSAND DOLLARS in lawful money of the United States of America, only upon presentation and surrender hereof at the office of the City Clerk, Paying Agent of this issue, or its successor, with interest on the sum from the date hereof until paid at the rate per annum specified above, said interest payable upon maturity.

Interest and principal shall be paid to the registered holder of the Note as shown on the records of ownership maintained by the Registrar as of the 15th day of the month preceding such interest payment date. Interest shall be computed on the basis of a 360-day year of twelve 30-day months.

This Note is issued pursuant to the provisions of Sections 384.24A and 384.26 of the Code of Iowa, for the purpose of paying costs of the construction and reconstruction of trail improvements, and in order to evidence the obligations of the Issuer under a certain Loan Agreement dated the date hereof, in conformity to a Resolution of the Council of said City duly passed and approved. For a complete statement of the funds from which and the conditions under which this Note is payable, and the general covenants and provisions pursuant to which this Note is issued, reference is made to the above described Loan Agreement and Resolution.

This Note is not callable for redemption prior to maturity.

Ownership of this Note may be transferred only by transfer upon the books kept for such purpose by the City Clerk, the Registrar. Such transfer on the books shall occur only upon presentation and surrender of this Note at the office of the Registrar as designated below, together with an assignment duly executed by the owner hereof or his duly authorized attorney in the form as shall be satisfactory to the Registrar. Issuer reserves the right to substitute the Registrar and Paying Agent but shall, however, promptly give notice to registered Noteholders of

such change. The Note shall be negotiable as provided in Article 8 of the Uniform Commercial Code and Section 384.31 of the Code of Iowa, subject to the provisions for registration and transfer contained in the Note Resolution.

And it is hereby represented and certified that all acts, conditions and things requisite, according to the laws and Constitution of the State of Iowa, to exist, to be had, to be done, or to be performed precedent to the lawful issue of this Note, have been existent, had, done and performed as required by law; that provision has been made for the levy of a sufficient continuing annual tax on all the taxable property within the territory of the Issuer for the payment of the principal and interest of this Note as the same will respectively become due; that such taxes have been irrevocably pledged for the prompt payment hereof, both principal and interest; and the total indebtedness of the Issuer including this Note, does not exceed the constitutional or statutory limitations.

IN TESTIMONY WHEREOF, the Issuer by its Council, has caused this Note to be signed by the manual or facsimile signature of its Mayor and attested by the manual or facsimile signature of its City Clerk, with the seal of the City printed or impressed hereon, and to be authenticated by the manual signature of an authorized representative of the Registrar, the City Clerk, Carroll, Iowa.

Date of authentication: _____

This is the Note described in the within mentioned Resolution, as registered by the City Clerk.

CITY CLERK, Registrar

By: _____

Authorized Signature

Registrar and Transfer Agent: City Clerk

Paying Agent: City Clerk

SEE REVERSE FOR CERTAIN DEFINITIONS

(Seal)

(Signature Block)

CITY OF CARROLL, STATE OF IOWA

By: _____ (manual or facsimile signature)

Mayor

ATTEST:

By: _____ (manual or facsimile signature)

City Clerk

(Information Required for Registration)

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ (Social Security or Tax Identification No. _____) the within Note and does hereby irrevocably constitute and appoint _____ attorney in fact to transfer the said Note on the books kept for registration of the within Note, with full power of substitution in the premises.

Dated: _____

(Person(s) executing this Assignment sign(s) here)

SIGNATURE)
GUARANTEED) _____

IMPORTANT - READ CAREFULLY

The signature(s) to this Power must correspond with the name(s) as written upon the face of the certificate(s) or note(s) in every particular without alteration or enlargement or any change whatever. Signature guarantee must be provided in accordance with the prevailing standards and procedures of the Registrar and Transfer Agent. Such standards and procedures may require signature to be guaranteed by certain eligible guarantor institutions that participate in a recognized signature guarantee program.

INFORMATION REQUIRED FOR REGISTRATION OF TRANSFER

Name of Transferee(s) _____
Address of Transferee(s) _____
Social Security or Tax Identification _____
Number of Transferee(s) _____
Transferee is a(n):
Individual* _____ Corporation _____
Partnership _____ Trust _____

*If the Note is to be registered in the names of multiple individual owners, the names of all such owners and one address and social security number must be provided.

The following abbreviations, when used in the inscription on the face of this Note, shall be construed as though written out in full according to applicable laws or regulations:

TEN COM - as tenants in common
TEN ENT - as tenants by the entireties
JT TEN - as joint tenants with rights of survivorship and not as tenants in common
IA UNIF TRANS MIN ACT - Custodian
(Cust) (Minor)
Under Iowa Uniform Transfers to Minors Act.....
(State)

ADDITIONAL ABBREVIATIONS MAY
ALSO BE USED THOUGH NOT IN THE ABOVE LIST

(End of form of Note)

Section 13. Loan Agreement and Closing Documents. The form of Loan Agreement in substantially the form attached to this Resolution is hereby approved and is authorized to be executed and issued on behalf of the Issuer by the Mayor and attested by the City Clerk. The Mayor and City Clerk are authorized and directed to execute, attest, seal and deliver for and on behalf of the City any other additional certificates, documents, or other papers and perform all other acts, including without limitation the execution of all closing documents, as they may deem necessary or appropriate in order to implement and carry out the intent and purposes of this Resolution.

Section 14. Contract Between Issuer and Purchaser. This Resolution constitutes a contract between said City and the purchaser of the Note.

Section 15. Repeal of Conflicting Resolutions or Ordinances. All ordinances and resolutions and parts of ordinances and resolutions in conflict herewith are hereby repealed.

Section 16. Severability Clause. If any section, paragraph, clause or provision of this Resolution be held invalid, such invalidity shall not affect any of the remaining provisions hereof, and this Resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED this 23rd day of April, 2018.

Mayor

ATTEST:

City Clerk

LOAN AGREEMENT

This Loan Agreement is entered into as of the 15th day of May, 2018, by and between the City of Carroll, State of Iowa (the "City") acting through its City Council (the "Council") and _____ of _____, Iowa (the "Lender"). The parties agree as follows:

1. The Lender shall loan to the City the sum of \$205,000, and the City's obligation to repay hereunder shall be evidenced by the issuance of a General Obligation Capital Loan Note, Taxable Series 2018A, in the aggregate principal amount of \$205,000 (the "Note").
2. The loan proceeds shall be used to pay costs of the construction and reconstruction of trail improvements (the "Project"). Any remaining loan proceeds, including accrued interest, if any, shall be deposited in the Note Fund (defined in the Resolution hereinafter referred to) and shall be held therein and used, along with other amounts therein, to pay interest on the Note on June 15, 2018.
3. The City agrees to repay the loan and interest thereon as hereinafter provided. The Note, in substantially the form set forth in the Resolution hereinafter referred to, shall be executed and delivered to the Lender to evidence the City's obligation to repay the amounts payable hereunder. The Note shall be dated May 15, 2018, shall bear interest payable upon final maturity at the rate set forth on the Debt Service Schedule attached hereto and incorporated herein by this reference.
4. The Council has adopted a Resolution (the "Resolution") authorizing and approving the form of this Loan Agreement and providing for the issuance and securing the payment of the Note and establishing the terms thereof, and the Resolution is incorporated herein by reference, and the parties agree to abide by the terms and provisions of the Resolution. The Note and the interest thereon shall be payable from the levy of a sufficient continuing annual tax on all the taxable property within the territory of the City and provision has been made in the resolution authorizing a pre levy for the levy and collection of such tax.
5. The City may borrow additional money, issue general obligation bonds or enter into other loan agreements and issue additional notes which are at the time of their issuance on a parity and equality of rank with the Note with respect to the lien and claim of such collection of taxes thereof provided that the total indebtedness of the City including this Loan Agreement and Note issued hereunder does not exceed the Constitutional or statutory limitations.
6. In connection with its purchase of the Note, the Lender represents and agrees as follows:
 - (a) The Lender understands that no prospectus or Official Statement containing material information with respect to the City, the Note or the Project is being prepared or authorized by the City in connection with the issuance of the Note and that, with the degree of due diligence the Lender deems necessary, the Lender has made its own investigation and analysis with respect to the City, the Project and the Note and the security therefore.

(b) The Lender is acquiring the Note for its own account and not with a view to resale or other distribution thereof and does not presently intend to divide the Note or to resell or otherwise dispose of all or any portion of the Note.

(c) The Lender understands that the Note (i) is not being registered under the Securities Act of 1933, as amended, and are not being registered or otherwise qualified for sale under the laws of the State of Iowa or the "blue sky" laws and regulations of any other state, (ii) will carry no rating from any national rating agency, and (iii) may not be readily marketable. The Lender agrees not to offer, sell or transfer any of the Note or make any change in registration of the Note without having first determined that the sale or transaction which necessitates or prompts the transfer or change of registration may be made without violating the Securities Act of 1933, the Iowa Uniform Securities Act and any other applicable laws, rules or regulations.

7. The Lender and the City represent and agree that no financial advisory relationship as defined by Rule G-23 of the Municipal Securities Rulemaking Board has existed between them with respect to this Loan Agreement or presently exists between them with respect to other similar matters and that no employee of the Lender is an employee or official of the City.

8. This Loan Agreement is executed pursuant to the provisions of Sections 384.24A and 384.26 of the Code of Iowa, as amended, and shall be read and construed as conforming to all provisions and requirements thereof.

IN WITNESS WHEREOF, we have hereunto affixed our signatures all as of the date first above written.

CITY OF CARROLL, STATE OF IOWA (City)

By: _____
Mayor

ATTEST:

By: _____
City Clerk

(SEAL)

_____ (Lender)

By: _____
(Signature)

(Name)

(Title)

01472259-1\10275-066

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MPW*

FROM: Randall M. Krauel, Director of Public Works *RMK*

DATE: April 17, 2018

SUBJECT: U.S. 30 – Grant Road Intersection Improvements
Change Order No. 1

As the U.S. 30 – Grant Road Intersection Improvements project was initiated, two items of work were identified that require alteration of the Contract. The first was 32.0 feet of storm sewer pipe planned as 54" concrete pipe arch but quantified as 54" concrete pipe. The second was a request from the Iowa DOT that disconnection of the former Subway building water and sanitary sewer services be included in the Contract.

The items are included in the attached, proposed Change Order No. 1 with costs as follows:

Delete 32.0' 54" Concrete Pipe	(\$6,720.00)
Add 32.0' 54" Concrete Pipe Arch	\$9,504.00
Add Former Subway service disconnection	<u>\$1,650.00</u>
Net Cost Change Order	\$4,434.00

The proposed Change Order also adds one working day to the Contract time.

The effect of the proposed Change Order No. 1 on the Contract cost is as follows:

Original Contract Cost	\$1,449,835.78
Change Order No. 1	\$4,434.00
Contract Cost w/Change Order	\$1,454,269.78

RECOMMENDATION: Mayor and City Council consideration and approval of Change Order No. 1 to the U.S. 30 – Grant Road Intersection Improvements project Contract in the net amount, based on unit prices, of \$4,434.00.

RMK:ds

attachment

CHANGE ORDER
For Local Public Agency Projects

No.: 1

Non-Substantial:

Substantial:

Administering Office
Concurrence Date

Accounting ID No. (5-digit number): 34873

Project Number: CS-TSF-1125(615)--85-14

Contract Work Type: PCC PAVEMENT WIDENING

Local Public Agency: CITY OF CARROLL

Contractor: DIXON CONSTRUCTION CO.

Date Prepared: April 4, 2018

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made:

7001 - Pipe P-1 should be a 54" Eq. Arch pipe in lieu of a 54" round pipe.

8001 - Pipe P-1 should be a 54" Eq. Arch pipe in lieu of a 54" round pipe.

8002 - Disconnection of the existing water service and sanitary sewer service for the old "Subway" building.

B - Reason for change:

7001, 8001 - Pipe P-1 is shown as a 54" equivalent reinforced concrete arch pipe in the construction plans but was quantified as a 54" reinforced concrete pipe. The quantities will be modified to accommodate this change.

8002 - The Iowa DOT has requested that the existing water service and sanitary sewer service to the old "Subway" building be disconnected as part of this contract to avoid any conflicts with their demolition contract..

C - Settlement for cost(s) of change as follows with items addressed in Sections F and/or G:

7001 - Deduct 32.0 LF @ \$210.00 per LF - No additional working days required.

8001 - Add 32.0 LF @ \$297.00 per LF - No additional working days required.

8002 - Add 1.0 LS @ \$1,650.00 per LS - 1 additional working day required for this work.

D - Justification for cost(s) (See I.M. 3.805, Attachment D, Chapter 2.36, for acceptable justification):

7001 - Price deduction per contract.

8001 - Price is approximately 41% higher than the 54" round pipe equivalent and considered acceptable.

8002 - Price is for two service disconnections and is considered acceptable.

E - Contract time adjustment: No Working Days added Working Days added: 1 Unknown at this time

Justification for selection:

Item 8002 will require one additional working day as this work is an addition to the contract.

F - Items included in contract:

Participating			For deductions enter as "-x.xx"				
Federal-aid	State-aid	Line Number	Item Description		Unit Price .xx	Quantity .xxx	Amount .xx
	7001	0160	2503-0114254 Storm Sewer Gravity Main, Trenched, RCP, 200D (Class III), 54 IN.		\$210.00	-32.000	-\$6,720.00
					Add Row	Delete Row	TOTAL
							-\$6,720.00

G - Items not included in contract:

Participating				For deductions enter as "-x.xx"			
Federal-aid	State-aid	Change Number	Item Number	Item Description	Unit Price .xx	Quantity .xxx	Amount .xx
	X	8001	2503-0116354	STRM SWR G-M, TRENCHED, 2000D LOW, 54" EQ	\$297.00	32.000	\$9,504.00
	X	8002	2599-9999010	ABANDON EXST. WATER SERV. AND SANITARY SERV.	\$1,650.00	1.000	\$1,650.00
				11,154			
				11,154			
					Add Row	Delete Row	TOTAL
							\$11,154.00

H. Signatures

Accounting ID No.(5-digit number): _____

Agreed: David P. Dixon 4/4/18
Contractor Date

Change Order No.: _____

Recommended: [Signature] 4-4-18
Project Engineer Date

Approved: [Signature] 04-17-18 _____
Person in Responsible Charge Date Other (optional) Title Date

Contracting Authority (optional) Date Other (optional) Title Date

Iowa DOT Administering Office Date

Approval is contingent upon funds being available under the existing project agreement or upon additional Federal-aid funds being made available by a modified project agreement.

FHWA Concurrence: _____
Federal Highway Division Administration Date
(if required)

DISTRIBUTION (after fully executed on LPA projects): Original - Finance; Copies - Contractor, Project Engineer, Contracting Authority, Administering Office.

Date distributed: _____ Initials: _____

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MSPW*

FROM: Randall M. Krauel, Director of Public Works *RMK*
Jack Wardell, Director of Parks & Recreation *PW*

DATE: April 18, 2018

SUBJECT: Pickup Truck Purchases
PW Water Division, PW Street Division, and Parks Department

On April 17, Bids were received, opened and tabulated for the purchase of three Pickup Trucks. The Pickup Trucks are proposed for purchase for use in the Public Works Water and Street Divisions and Parks Department. All three are included in the current Budget.

A detailed Summary of Bids Received is attached. The Bids are summarized as follows:

<u>Bidder</u>	<u>Make</u>	<u>Water Division</u>	<u>Street Division</u>	<u>Parks Department</u>	<u>Total</u>
Champion Ford, Inc.	Ford	\$24,299.00	\$22,799.00	\$24,299.00	\$71,397.00
Motor Inn of Carroll, LLC	Chevrolet	\$34,303.00	\$31,853.00	\$34,303.00	\$100,459.00
Wittrock Motor Company	Ram	\$21,306.00	\$20,206.00	\$20,206.00	\$61,718.00

Wittrock Motor Company is the low bidder at a total price of \$61,718.00.

In addition to the specified items included in the bid, it is recommended to add a RamBox Cargo Management System to the Water and Street Division pickups at a cost of \$1,178.00 each.

Additional equipment, including lift gates, cab protectors and strobe lights, is anticipated to be purchased for the pickups from other vendors. It is anticipated that additional purchases will be within the budgeted funds.

RECOMMENDATION: Mayor and City Council consideration and approval of the purchase of three Pickup Trucks from Wittrock Motor Company at their bid price of \$61,718.00 plus RamBox addition as follows:

	<u>Bid Price</u>	<u>RamBox</u>	<u>Total</u>
PW Water Division	\$21,306.00	\$1,178.00	\$22,484.00
PW Street Division	\$20,206.00	\$1,178.00	\$21,384.00
Parks Department	\$20,206.00	\$0.00	\$20,206.00

RMK:ds

attachment

CITY OF CARROLL

SUMMARY OF BIDS RECEIVED

Project: PICKUP TRUCKS

Date: April 17, 2018

Location: City Hall

Sheet No. 1 of 2

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	BUDGET ESTIMATE		Champion Ford, Inc. 1114 W. Hwy. 30 Carroll, IA 51401		Motor Inn of Carroll, LLC 1526 LeClark Road Carroll, IA 51401		Wittrock Motor Company 1019 W.Hwy. 30 Carroll, IA 51401		UNIT PRICE	AMOUNT
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT		
1	One (1) Extended Cab 1/2 Ton Pickup, per Specifications	1	EA				\$24,799.00		\$34,803.00		\$21,706.00		
	Less: Trade-in, 2001 Ford F-150, VIN No. 1FTZX17221NB49644, less strobe light, communications radio and accessories; condition as-is at the time of new pickup delivery. Does not run.						\$500.00		\$500.00		\$400.00		
	Subtotal Net Price Item No. 1				\$25,000.00		\$24,299.00		\$34,303.00		\$21,306.00		
2	One (1) Extended Cab 1/2 Ton Pickup, per Specifications	1	EA				\$24,799.00		\$34,803.00		\$21,706.00		
	Less: Trade-in, 2003 GMC Sierra, VIN No. 1GTEC19T13Z263212, less strobe light and bracket, communications radio and accessories; condition as-is at the time of new pickup delivery.						\$2,000.00		\$2,950.00		\$1,500.00		
	Subtotal Net Price Item No. 2				\$25,000.00		\$22,799.00		\$31,853.00		\$20,206.00		
Notes:													
I hereby certify that the above is a true and correct summary of proposals received Project Manager				COMMENTS									

CITY OF CARROLL

SUMMARY OF BIDS RECEIVED

Project: **PICKUP TRUCKS**

Date: **April 17, 2018**

Location: **City Hall**

Sheet No. 2 of 2

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	BUDGET ESTIMATE		Champion Ford, Inc. 1114 W. Hwy. 30 Carroll, IA 51401		Motor Inn of Carroll, LLC 1526 LeClark Road Carroll, IA 51401		Wittrock Motor Company 1019 W.Hwy. 30 Carroll, IA 51401		UNIT PRICE	AMOUNT
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT		
3	One (1) Extended Cab 1/2 Ton Pickup, per Specifications	1	EA				\$24,799.00		\$34,803.00		\$21,706.00		
	Less: Trade-in, 1988 GMC, VIN No. 1GTFC24Z3JZ525718, with dump box.						\$500.00		\$500.00		\$1,500.00		
	Subtotal Net Price Item No. 3				\$30,000.00		\$24,299.00		\$34,303.00		\$20,206.00		
	Total Net Price Items No. 1, 2 & 3				\$80,000.00		\$71,397.00		\$100,459.00		\$61,718.00		
Notes:													
I hereby certify that the above is a true and correct summary of proposals received				COMMENTS	F.Y. 17-18 Budget/ Re-Estimate						RamBox addition \$1,178 per unit		

Project Manager: _____

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *WSP-W*

FROM: Randall M. Krauel, Director of Public Works *RMK*

DATE: April 18, 2018

SUBJECT: Medium Duty Truck Purchase – PW Street Division

On April 17, Bids were received, opened and tabulated for the purchase of a Medium Duty Truck for use in the Public Works Street Division. A detailed Summary of Bids Received is attached. The Bids are summarized as follows:

<u>Bidder</u>	<u>Make - Model</u>	<u>Notes</u>	<u>Net Price</u>
Harrison Truck Center	Freightliner 108SD	Tarp – Dump Body	\$142,741.00
Harrison Truck Center	Freightliner 108SD	Tarp – Cab Shield	\$143,141.00
O'Halloran International	International HV	OHI Pricing	\$136,341.00
O'Halloran International	International HV	NJPA Pricing	\$143,051.00

O'Halloran International is the low bidder for an International HV at a net price of \$136,341.00.

O'Halloran International included an option in their bid submittal for a credit of \$400.00 to mount the roll tarp on the dump body in lieu of the specified cab shield.

RECOMMENDATION: Mayor and City Council consideration and approval of the purchase of a Medium Duty Truck from O'Halloran International at their bid price of \$136,341.00 less a credit of \$400.00 for mounting the roll tarp on the dump body.

RMK:ds

attachment

CITY OF CARROLL

SUMMARY OF BIDS RECEIVED

Project: **MEDIUM DUTY TRUCK
WITH DUMP BODY AND FRONT AND UNDERBODY SNOW PLOWS**
 Date: **April 17, 2018**
 Location: **City Hall**

Sheet No. 1 of 2

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	BUDGET ESTIMATE		Harrison Truck Centers 3601 Adventureland Drive Altoona, IA 50009		Harrison Truck Centers 3601 Adventureland Drive Altoona, IA 50009		Housby Mack 4747 NE 14th Street Des Moines, IA 50313		O'Halloran International 21064 180th Street Carroll, IA 51401	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	One (1) new Medium Duty Truck, 39,000 pounds G.V.W.R. with Dump Body and Front and Underbody Snow Plows, per Specifications	1	EA				\$149,241.00		\$149,641.00		NO BID		\$151,841.00
	Less: One (1) 2001 International 4700 with Dump Body, Front and Underbody Snow Plows; VIN No. 1HTSCAAN12H523471, less strobe light, communications radio and accessories; condition as-is at time of new truck delivery.						\$6,500.00		\$6,500.00				\$15,500.00
	Net Price				\$175,000.00		\$142,741.00		\$143,141.00				\$136,341.00
Notes:													
I hereby certify that the above is a true and correct summary of proposals received Project Manager _____				COMMENTS	F.Y. 17 - 18 Budget	Tarp mount in front of Dump Body		Tarp mount on top of Cab Shield				OHI Pricing Tarp mount in front of Dump Body Deduct \$400.00	

CITY OF CARROLL

SUMMARY OF BIDS RECEIVED

Project: **MEDIUM DUTY TRUCK
WITH DUMP BODY AND FRONT AND UNDERBODY SNOW PLOWS**
 Date: **April 17, 2018**
 Location: **City Hall**

Sheet No. 2 of 2

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	BUDGET ESTIMATE		O'Halloran International 21064 180th Street Carroll, IA 51401		UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT						
1	One (1) new Medium Duty Truck, 39,000 pounds G.V.W.R. with Dump Body and Front and Underbody Snow Plows, per Specifications	1	EA				\$158,551.00						
	Less: One (1) 2001 International 4700 with Dump Body, Front and Underbody Snow Plows; VIN No. 1HTSCAAN12H523471, less strobe light, communications radio and accessories; condition as-is at time of new truck delivery.						\$15,500.00						
	Net Price				\$175,000.00		\$143,051.00						
Notes:													
I hereby certify that the above is a true and correct summary of proposals received				COMMENTS	F.Y. 17 - 18 Budget	NJPA Pricing Tarp mount in front of Dump Body Deduct \$400.00							
Project Manager													

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Mike Pogge-Weaver, City Manager *MJP-w*

FROM: Randall M. Krauel, Director of Public Works *RMK*

DATE: April 18, 2018

SUBJECT: Mower Purchase – PW Wastewater Division

On April 17, Bids were received, opened and tabulated for the purchase of a 72" Front Mount Mower for use in the Public Works Wastewater Division. A detailed Summary of Bids Received is attached. The Bids are summarized as follows:

<u>Bidder</u>	<u>Make - Model</u>	<u>Net Price</u>
Rueter's Red Power	Kubota F3990	\$19,800.00
Van Wall Equipment	John Deere 1570	\$22,300.00

Rueter's Red Power is the low bidder at a net price of \$18,500.00 for the purchase of this mower.

The current Budget includes \$18,500.00 for the purchase of this mower.

RECOMMENDATION: Mayor and City Council consideration and approval of the purchase of a Front Mount Mower from Rueter's Red Power at their bid price of \$19,800.00. It is further recommended to fund the balance of the purchase price that exceeds the budget amount from the Sewer Utility Fund balance.

RMK:ds

attachment

CITY OF CARROLL

SUMMARY OF BIDS RECEIVED

Project: 72" FRONT MOUNT MOWER

Date: April 17, 2018

Location: City Hall

Sheet No. 1 of 1

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	BUDGET ESTIMATE		Haley Equipment, Inc. 19504 W. Hwy. 30 Carroll, IA 51401	Iowa Small Engine Center 306 N. Carroll Street Carroll, IA 51401	Rueter's Red Power 1803 Radiant Road Carroll, IA 51401	Van Wall Equipment 21071 180th Street Carroll, IA 51401				
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT		
1	One (1) 72" Front Mount Mower, per Specifications	1	EA				NO RESPONSE		NO RESPONSE		\$21,600.00		\$23,300.00
	Less: Trade-in, 1992 John Deere F932 Front Mount Mower, condition as-is at the time of new mower delivery.										\$1,800.00		\$1,000.00
	Net Price Item No. 1				\$18,500.00						\$19,800.00		\$22,300.00
Notes:				COMMENTS		F.Y. 17 - 18 Budget							
I hereby certify that the above is a true and correct summary of proposals received													
Project Manager _____													

City of Carroll

112 E. 5th Street

Carroll, Iowa 51401-2799

(712) 792-1000

FAX: (712) 792-0139

MEMO TO: Honorable Mayor and Members of the City Council

FROM: Mike Pogge-Weaver, City Manager *MSP-w*

DATE: April 19, 2018

SUBJECT: Committee Reports

1. Library Board (meets 3rd or 4th Monday of month) – **April 16, 2018**
2. Board of Adjustment (meets 1st Monday of month) –
3. Planning and Zoning Commission (meets 2nd Wednesday of month) –
4. Carroll Airport Commission (meets 2nd Monday of month) – **April 9, 2018**
5. Parks, Recreation & Cultural Advisory Board (meets 3rd Monday of January, March, May, July, September and November) –
6. Carroll County Solid Waste Management Commission (meets 2nd Tuesday of month) – **April 10, 2018**
7. Historical Preservation Commission (no regular meeting dates) – **April 5, 2018**
8. Safety Committee (no regular meeting dates) –
9. Civil Service Commission (as needed) –

Library Board Minutes

April 16, 2018

The Carroll Board of Trustees met in the Mayor's Conference Room of City Hall. Trustees present were: Janet Auge, Tom Louis, Summer Parrott, Paul Reicks, Carol Shields (5:20), Ralph von Qualen, and Director Rachel Van Erdewyk. Trustees absent were: Jacob Fiscus, Sondra Rierson, and Kyle Ulveling. Also present was city councilman Lavern Dirx.

Auge called the meeting to order at 5:15. It was moved by Louis and seconded by von Qualen to approve the agenda. All voted aye. Shields absent. It was moved by Parrott and seconded by Louis to approve the minutes of the March meeting. All voted aye. Shields absent. It was moved by von Qualen and seconded by Reicks to approve the bills. All voted aye. Shields present.

Director's Report: Regular teen and adult programming continued this month, along with a Master Gardener program presented by Ralph von Qualen, Sue Way, and Ron Morlok (19); and Fundamentals of Photography by Jacob Fiscus (34). Regular children's programming continued this month as well as Jester Puppets (197), presented at the Carroll Rec Center, in conjunction with "Everybody on the Same Page" and the theme of "Choose Kind." Children's librarian, Diane Tracy, is gearing up for summer reading and will soon be starting her field trips with the schools. Total program attendance—1,201. Monthly door count—5,838. Total resources utilized—20,179.

Old Business: An update was given on the library/city hall plans.

New Business: Review of Carroll Public Library Board of Trustee Bylaws. After review and discussion, a motion was made by Louis and seconded by Shields that no changes be made and to accept the bylaws as written. All voted aye.

It was moved by Parrott and seconded by Shields to adjourn. All voted aye. Meeting adjourned at 6:15. Next regular meeting will be May 21, 2018.

Janet Auge—Secretary

Judy Behm—Recording Secretary

CARROLL AIRPORT COMMISSION

Regular Meeting

The regular meeting of the Carroll Airport Commission was held on Monday, April 9, 2018, at the Arthur Neu Airport. Commission members in attendance were Norman Hutcheson, Greg Siemann, Gene Vincent, Kevin Wittrock and Dick Fulton. Also attending were Mr. Pete Crawford, engineer, Don Mensen, airport manager, and Carol Schoeppner, recording secretary. Chairman Hutcheson conducted the 5:30 P.M. meeting.

MINUTES

The minutes of the previous meeting were reviewed by the Commission. A motion by Comm. Vincent and seconded by Comm. Siemann was made to approve the minutes. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

DANNER GRAIN LEG LITIGATION

Mr. Loren Danner petitioned the Carroll County Supervisors for the cost of leg/tower rework in the amount of \$455,657.94 for the waiver given by the Carroll County Zoning in error. Chairman Hutcheson and Comm. Siemann also attended the meeting and presented the amount of attorney fees to the Carroll County Supervisors which to date is \$38,612.63 paid and \$43,092.63 billed for the waiver given to Loren Danner. All other litigation is pending.

ENTRANCE DRIVE SIGN

Comm. Vincent reported the City brought 45 loads of black dirt for the mound where the airport sign will go. Various sign ideas were discussed. Mr. Crawford said a State funding application is due May 4th and the Commission discussed applying to the State for the sign. A Motion by Comm. Wittrock and seconded by Comm. Fulton was made to apply to the State for funding the 50/50 project cost of \$20,000.00. Motion carried by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton. The Commission will gather ideas for the sign and will discuss at the next meeting.

April 9, 2018

Page 2

TOPICS DISCUSSED:

State Airport Meeting will be April 25th thru the 27th. Chairman Hutcheson and Don Mensen will attend. Don is on the State Board.

Wicks Construction will do the seeding when the ground dries up.

The light for the airport sign was discussed.

BILLS

The following bills were presented to the Carroll Airport Commission for approval:

Carroll Aviation	contract	\$ 6,450.00
Neu, Minnich, Comito,		
Halbur, Neu & Badding	Danner grain leg	4,480.00
Carpet One	floor/bathroom	67.00
Kitt Plumbing	furnace repair	332.10
Rueter's	batwing mower hitch	175.00
Drees Oil	equip building propane	273.79
IA Dept/Agriculture	2 meter gas tags	9.00
Wittrock Motor	March car rental	375.00
Carroll Aviation	1/2 yearly tv service	644.10
Carroll Refuse	March garbage	57.00
Blueglobes	runway bulbs/repair	271.00
Raccoon Valley Co-op	March electric service	1,369.16
Alvine Associates	engineering/light pgt	638.44
McClure Engineering	entrance drive pgt	1,387.62
McClure Engineering	entrance drivepgt	974.95
Carol Schoeppner	secretary contract	350.00

A motion by Comm. Fulton and seconded by Comm. Siemann was made to approve the bills as presented to the Carroll Airport Commission. Motion approved by Commissioners Hutcheson, Siemann, Vincent, Wittrock and Fulton.

There being no further business, a motion by Comm. Siemann and seconded by Comm. Vincent was made to adjourn at 6:45 P.M..

The next regular meeting of the Carroll Airport Commission will be May 14, 2018, at the Arthur Neu Airport.

April 9, 2018

Page 3

Chairman/Vice-Chairman

ATTEST:

CARROLL AIRPORT COMMISSION

Regular Meeting

Monday, May 14, 2018

5:30 P.M.

Arthur Neu Airport

Agenda

Approve minutes from previous meeting

Danner Grain Leg Litigation

Airport Sign & Lighting

New Business

Approve monthly bills

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

April 10, 2018

1. The meeting was called to order at 8:00 a.m. by Chairman Marty Danzer, in the boardroom of the Carroll County Recycling Center. Others in attendance were Jeff Anthofer, City of Coon Rapids; Harvey Dales, City of Manning; Mike Schwabe, City of Breda; and Dr. Eric Jensen, City of Carroll. Also attending were Mary Wittry, Director and Dan Halbur, Office Manager.
2. Agenda: Wittry added to "other" update on out of area waste. Dales made the motion and Dr. Jensen seconded to approve the agenda as presented, along with the addition. Motion carried, all voting aye.
3. Dales made the motion and Schwabe seconded to approve the minutes of the Executive Board meeting on March 13, 2018. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Foth--\$35015.79—consulting, closed landfill assessment, EMS, permit renewal and work on maintenance building. Anthofer made the motion and Schwabe seconded to approve the bills as presented. Motion carried, all voting aye.
5. Halbur presented the financial report --see attached. Dr. Jensen made the motion and Anthofer seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Wittry discussed the household hazardous waste contract with Metro Waste Authority, which is up for renewal. This would renew for 3 years with fees increasing from (\$.87/capita) to (\$.92/capita), but no change in services (2 mobile events, plus assistance with business hazardous waste collections, and training). Wittry noted that several other neighboring/partnering counties are using their services. Schwabe made the motion to accept Wittry's recommendation to renew the three year contract with Metro Waste Authority and Anthofer seconded the motion. Motion carried, all voting aye.
7. Wittry presented a draft job description for an Education Coordinator position. Schwabe made the motion to move forward with the Education Coordinator position and bring more information back to the May meeting and Dales seconded. Motion carried, all voting aye.
8. Discussion/decision on quote for leachate line work: Wittry stated that 2 bids were received. Dales made the motion to approve Hydro-Klean's bid of \$23,770 and Anthofer seconded. Motion carried, all voting aye.
9. Wittry discussed upcoming dates for the maintenance building.
10. Environmental Management System (EMS) update: Wittry submitted a grant through EMS for solar power to the new maintenance building. Wittry will also bring back information on a wind turbine.
11. Household hazardous material event at DMACC will be Saturday, April 21, 2018 from 9:00 a.m. to 11:00 a.m.
12. Landfill update: Wittry informed the board of the current conditions at the landfill.
13. Recycling update: Halbur informed the board that prices have decreased from last month, but all products continue to move.
14. Other: Wittry updated the board on out of area waste. **NEXT MEETING DATE:** May 8, 2018 at 8:00 a.m.
15. Dr. Jensen made the motion and Dales seconded to adjourn the meeting at 8:54 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Daniel J Halbur

**Carroll Historic Preservation Commission
City of Carroll
Meeting Minutes
Thursday, April 5, 2018**

Venue: City Hall, Mayor's Office

Members of the City of Carroll Historic Preservation Commission met at the Mayor's Office in Carroll City Hall. Members present were: Barbara Hackfort, Chairperson, Vicki Gach, Carolyn Siemann, Jacob Fiscus and Mary Baumhover. Frank Hermsen was absent.

The agenda was approved by consensus. The minutes of the January 18, 2018 meeting were unanimously approved on motion Jacob Fiscus, seconded by Vicki Gach.

Barbara announced that the main reason for the meeting was to discuss and approved the garage door for the cemetery chapel. She reported that contractor Nate Nagl quoted approximately \$3,130 for the cost of the door, the labor and miscellaneous costs. Barbara noted that she had discussed the costs with City Finance Director, Laura Schaeffer who reported that the city has \$10,000 in the budget for chapel expenses. Carolyn Siemann suggested that more details be collected from Mr. Nagl re the door, such as a picture, information about the finish on the door, maintenance, etc. Barbara and Vicki stated that it will be a carriage door, characteristic of the era when the chapel was built.

Motion was made by Carolyn Siemann, seconded by Jacob Fiscus to direct Nate Nagl to build the door for the cemetery chapel at the price of approximately \$3,100, contingent upon providing the requested information. Motion was approved unanimously.

Vicki Gach noted that she plans to have a meeting with John Snyder, cemetery custodian, re doing the painting, scraping, and cleaning and plan to move in furniture in mid-May. She will discuss the landscaping and setting the bench and pad outside. Vicki and Barbara will take care of the details for the plaque.

On the matter of the Characters Calendar, estimates from Options, Inc. show that a cost of \$2,625 for 500 calendars nets out at \$5.25 cost each. On motion by Vicki Gach, seconded by Mary Baumhover, members approved setting the sale price of the Characters Calendar at \$5.00. It is hoped to present copies to council members in mid-May. There are 24 of the City of Carroll business signs book left which will be sold with the books.

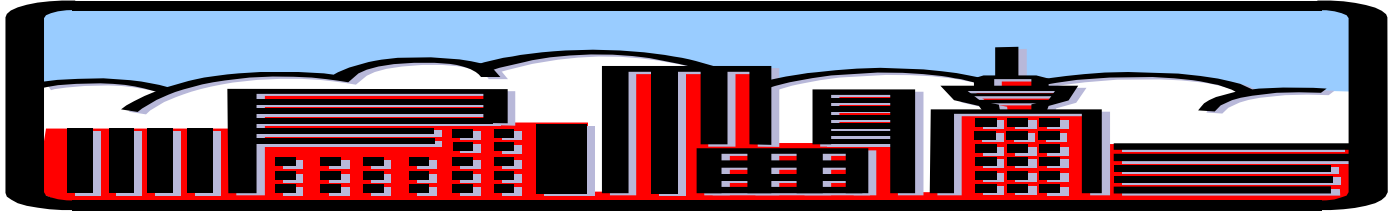
Barbara presented the matter of attendance at the Iowa Preservation Conference in Des Moines on July 18-22. Reservations for reduced fee is due by June 1. Vicki and Barbara plan to attend. The July meeting of the Commission was set for July 26, 2018.

For the Memorial Day opening of the cemetery chapel, Vicki will have available a new pamphlet she has created on local stone structures. Barbara suggested that Vicki take pictures as the chapel is cleaned and painted in preparation for the chapel opening and use the information for publicity articles.

After discussion, it was decided by consensus that the chapel be known as the Chapel Museum and Exhibit. Motion to adjourn was made by Vicki Gach, seconded by Jacob Fiscus and approved.

Respectfully submitted,
Mary Baumhover, Secretary

Note: These minutes have not been officially approved.



City Manager's Monthly Activity Report Mike Pogge-Weaver, City Manager

March 2018

City of *Carroll*

This is a report of the various departments and divisions of the City of Carroll.

Finance Department

As reported by Laura Schaefer, City Clerk/Finance Director

Routine Activities for the month:

- Dealt with water issues/collections
- Filed state FY 19 budget forms with County Auditor and State of Iowa
- Filed annual debt disclosure online
- Police Department Union Negotiations – March 1
- Attended West Central Iowa Clerks Association Meeting – March 21 (Denison)
- Continued to promote wellness initiatives (Carroll County Wellness Coalition and City wellness program)
 - Kuemper Fit Knight Days (Wellness Coalition) – March 7 & 8
 - Wellness Coalition Meeting – March 15
 - Employee Annual blood profiles – March 14

Activities planned for next month and other comments:

- Continue to work on delinquent water accounts/water issues
- Draft financial policies
- Prepare and file FY 17/18 Budget Amendment #1
- Attend IMFOA Conference – April 18 – 20 (Des Moines)
- Prepare information for FY 19 property/liability insurance renewal
- Continue to promote wellness program with employees
 - Wellness Coalition Meeting – April 26
 - Live Healthy Iowa 5K – April 14

Accomplishments of particular note:

- 303 utility bills and statements were emailed in March 2018

Fire Department

As reported by Greg Schreck, Fire Chief

Routine Activities for the month:

The Department responded to five calls for service and held three training sessions in February.

The Department responded to six calls for service and held three training sessions in March.

Firefighters finalized training sessions in vehicle collision extrication procedures. Our thanks are once again extended to Quandt Auto Salvage for providing vehicles for these training sessions. The Department also completed annual testing of fire hoses. This is a time-consuming, but necessary, operation to ensure all fire hose is ready for emergency service.

Chief Schreck and Captain Dan Hannasch attended the Carroll County Firefighters Association Meeting held at the Halbur Fire Station on March 19th. The firefighter training certification process through the Iowa Fire Service Training Bureau was discussed, with a potential training class forming this fall.

Personnel with the Family Resource Center toured the Fire Station on March 21st.

Run Report for March:

Alarm Date	Alarm Location	Incident Type
03/01/2018	623 San Salvador	Natural gas leak
03/24/2018	Highway 71 & 160 th St	Vehicle accident
03/26/2018	117 W 10 th St	Reported smoke smell – nothing found
03/29/2018	509 Main St – Coon Rapids	Mutual Aid Given – structure fire
03/29/2018	19705 W Highway 30	Reported power transformer fire – nothing found
03-29-18	Noble & 160 th	Vehicle fire

Police Department

As reported by Brad Burke, Police Chief

Routine Activities for the month:

On the 1st and 2nd, Officer Ethan Kathol and Tony Amdor attended tactical medicine at Camp Dodge. The training prepares officers to deal with traumatic medical emergencies such as vehicle accidents, gunshot wounds, and stab wounds. The patrol vehicles are equipped with multiple medical bags containing gear such as tourniquets and bleed stop. This equipment was discussed in depth at the training.

On the 7th and 8th of March, all officers were updated on CPR and first aid. This training is required through the Iowa Law Enforcement Academy (ILEA), and must be updated every 2 years. The Carroll County Ambulance Service conducted the training for the officers.

On March 9th, all PD officers and Carroll County Sheriff's Deputies were trained on the use of Narcan. Narcan is a medicine that reverses the effects of an opioid overdose. This training and the Narcan supplies were paid for through a grant which was obtained through New Opportunities. Officers will be able to use this when responding to a potential drug overdose call. Medical personnel currently carry this medicine, but officers are usually first to arrive at these calls and the potential to save a life is high when the drug is administered.

On March 20th, all officers were trained in Stop the Bleed at St. Anthony Regional Hospital. The training was presented by Carroll Public Health. This national campaign was taught to the officers on responding to medical calls with uncontrolled bleeding. Officers were also provided with equipment and training on the equipment to stop uncontrolled bleeding.

Quarterly fitness testing was conducted on the 21st. Officers are tested on the ILEA basic academy fitness levels which includes, running 1.5 miles, 1 minute sit-ups, 1 minute pushups, V-sit stretch, max bench press, and max leg press.

Offense Summary

CARROLL POLICE DEPARTMENT OFFENSE SUMMARY

Offenses	Incidents		
	March 2018	March 2017	March 2016
Forcible Rape	1		1
Forcible Fondling	2	1	1
Porno/Obscene Material			
Robbery			
Aggravated Assault			
Domestic Violence			
Simple Assault		3	2
Domestic Abuse	5	3	2
Burglary/B&E	1	7	3
Shoplifting	6	8	3
Theft from Vehicle	5	3	2
Theft Vehicle Part		1	1
Theft of Bike		1	1
Theft from Building	3	3	5
Other Larceny			
Motor Vehicle Theft			
Arson			
Counterfeit/Forgery	3	4	
Credit/ATM Fraud			
Identify Theft	2		1
Bad Checks			
Stolen Property		1	
Vandalism			1
Vandalism: Business		1	
Vandalism: Residence	4	1	3
Vandalism: Vehicle	3	9	
Vandalism: School			1
Vandalism: Other	1	1	
Weapon Law Violation			
Drug/Narc Violations	1	8	9
Drug Equipment Viol			
Drive Under Influence	3	8	4
OWI 2 nd	1	1	1
OWI 3 rd			
Liquor Law Violation	1		
Drunkenness	5		4
Disorderly Conduct			3
Harassment	1		
All Other Offenses	2	6	6
False Information		1	
Trespassing	2		
Runaway			
Missing Person			1

Cruelty to Animal	1		
Found Person			
Found Animal			
Found Property	2	1	1
Firearms Accident			
Unattended Death			
Suicide			
Mental Case			
Animal Bite			1
Dispose of Animal			
Warrant Outside	5	8	3
Restraining Order	1		3
1050F Traffic Accident			
10-50 PI Personal Injury			3
10-50 PI MV Pedestrian			
10-50 PI Car & Bike			
10-50 PD Prop.	4	14	11
10-50 Car & Deer			
1050 PD: Hit and Run	2	3	
1050 PD: City Vehicle			
1050 PD: Police Vehicle			
10-50 PD Under 1500	1	1	1
Assist Other Agency		1	1
Moving Violations			
Op After Revocation	3	3	2
Operate After Suspen	6	11	7
Miscellaneous Public	1	2	6
Total	78	115	102

03/01/2018 thru 03/31/2018

Citations	
Animal	0
Dark Windows	2
License Violation	16
Other	8
Violation (Parking)	7
Registration	21
Seatbelt	49
Tobacco	0
Traffic	92
Warning Notices	229
Loud Stereo	0
TOTAL	424

03/01/2018 thru 03/31/2018

Salvage Vehicle Inspections: 15

Building Department

As reported by Perry Johnson, Building Official

Permits - By Class - By Type - March 2018

Class	Permit Type	Date Issued	Valuation	Permit #	Fee
<i>Agricultural</i>					
	Building				\$0.00
Agricultural Building Valuation Total:			\$0.00	Agricultural Building Fee Total: \$0.00	
Agricultural Valuation Total:			\$0.00	Agricultural Fee Total: \$0.00	
<i>Commercial</i>					
	Building				
		03/15/2018	\$50,000.00	180020	\$285.00
		03/20/2018	\$30,000.00	180026	\$199.00
Commercial Building Valuation Total:			\$80,000.00	Commercial Building Fee Total: \$484.00	
	Electrical				
		03/20/2018		180027	\$35.88
		03/20/2018		180028	\$35.88
		03/20/2018		180029	\$35.88
		03/20/2018		180030	\$35.88
		03/20/2018		180031	\$35.88
		03/20/2018		180032	\$35.88
		03/20/2018		180033	\$35.88
		03/20/2018		180034	\$35.88
		03/20/2018		180035	\$35.88
		03/20/2018		180036	\$35.88
		03/20/2018		180037	\$35.88
		03/20/2018		180038	\$35.88
		03/20/2018		180039	\$35.88
		03/20/2018		180040	\$35.88
Commercial Electrical Fee Total:					\$502.32
	Mechanical	NONE			\$0.00
Commercial Mechanical Fee Total:					\$0.00
	Plumbing				
		03/26/2018		180051	\$55.00
Commercial Plumbing Fee Total:					\$55.00
	Right of Way				
		03/15/2018		180022	\$25.00
Commercial Right of Way Fee Total:					\$25.00
	Sign				
		NONE			\$0.00
Commercial Sign Fee Total:					\$0.00
Commercial Valuation Total:			\$80,000.00	Commercial Fee Total: \$1,066.32	

Residential					
Building					
	03/20/2018	\$20,000.00		180025	\$147.00
	03/26/2018	\$400,000.00		180041	\$1,233.00
	03/26/2018	\$40,000.00		180043	\$244.00
	03/26/2018	\$200,000.00		180044	\$691.00
	03/26/2018	\$400,000.00		180046	\$1,233.00
	03/26/2018	\$225,000.00		180048	\$753.50
Residential Building Valuation Total:		\$1,285,000.00	Residential Building Fee Total:		\$4,301.50
Electrical					
	03/15/2018			180021	\$61.88
	03/15/2018			180023	\$35.88
	03/15/2018			180024	\$50.48
	03/26/2018			180049	\$35.88
			Residential Electrical Fee Total:		\$184.12
Mechanical					
	03/01/2018			180018	\$51.26
			Residential Mechanical Fee Total:		\$51.26
Plumbing					
	03/01/2028			180019	\$48.00
			Residential Plumbing Fee Total:		\$48.00
Right of Way					
	03/26/2018			180042	\$25.00
	03/26/2018			180045	\$25.00
	03/26/2018			180047	\$25.00
	03/26/2018			180050	\$25.00
			Residential Right of Way Fee Total:		\$100.00
Sign					
	NONE				\$0.00
			Residential Sign Fee Total:		\$0.00
Residential Valuation Total:		\$1,285,000.00	Residential Fee Total:		\$4,684.88
Valuation Grand Total:		\$1,365,000.00	Fee Grand Total:		\$5,751.20

Permits - YTD - through March 2018

Class	Permit Type	Valuation		Fee
<i>Agricultural</i>				
	Building	\$0.00		\$0.00
	Agricultural Valuation Total:	\$0.00	Agricultural Fee Total:	\$0.00
<i>Commercial</i>				
	Building	\$121,600.00		\$772.00
	Electrical			\$1,004.64
	Mechanical			\$0.00
	Plumbing			\$174.50
	Right of Way			\$50.00
	Sign			\$45.00
	Commercial Valuation Total:	\$121,600.00	Commercial Fee Total:	\$2,046.14
<i>Residential</i>				
	Building	\$1,379,500.00		\$4,910.63
	Electrical			\$331.07
	Mechanical			\$84.14
	Plumbing			\$138.50
	Right of Way			\$100.00
	Sign			
	Residential Valuation Total:	\$1,379,500.00	Residential Fee Total:	\$5,564.34
Valuation Grand Total:		\$1,501,100.00	Fee Grand Total:	\$7,610.48

Public Works

As reported by Randy Krauel, Public Works Director/City Engineer

Routine Activities for the month:

Division: Streets; Tom Weber, Street Superintendent

- Excavated six graves for Cemetery.
- Plowed snow and sanded for several snow and ice events.
- Installed posts for US 30 - Grant Road Intersection Improvement project detour signs.
- Placed 50.5 cubic yards for street repairs and watermain repair areas.
- Maintain signs & signals.
- Bladed all alleys.
- Swept streets.
- Swept sand from CBD sidewalks on Hwy. 30.
- Hauled asphalt millings to Parks soccer field parking.
- Hauled asphalt millings to Golf Course.
- Division Safety Meeting: "Concrete Safety", March 8, 2018.

Division: Water; Terry Kluver, Water Superintendent

- Water production:
 - Monthly Total: 33.386 million gallons
 - Daily Average: 1.077 million gallons
 - Daily Maximum: 1.361 million gallons
- Completed 213 Iowa One Call locate requests.
- Meter Department
 - 62 service orders.
 - 16 delinquents.
 - 1 rereads.
 - 0 stuck meters.
 - 1 leaky meter.
- Division Safety Meeting: Employees attended the "Work Zone Safety Workshop", March 5th in Ames and March 20th in Storm Lake.

Division: Sean Kleespies, Wastewater Superintendent

- Wastewater treatment:
 - Monthly Total: 43.915 million gallons
 - Daily Average: 1.417 million gallons
 - Daily Maximum: 2.266 million gallons
- Performed laboratory analysis.
- Completed DNR Monthly Operating Report.
- Daily plant sampling and operations.
- Division Safety Meeting: "Ladder Inspection and Safety", March 15, 2018.

Special Activities/Accomplishments of particular note:

Division: Streets; Tom Weber, Street Superintendent

- Assisted Water Division with a watermain repair on Hidden Valley Road, March 12, 2018.
- Jeff Warnke and Tom Weber attended Work Zone Safety Workshop in Storm Lake, March 20, 2018.
- Kurt Mosman and Jeff Warnke attended Clarke Mosquito Refresher class in Ames, March 2, 2018.
- Replaced brick in 500 Block of Main Street from watermain repair with help from Parks Department.

Division: Water; Terry Kluver, Water Superintendent

- Repaired watermain break at 730 Hidden Valley Road.
- Worked with contractor on installation of 8" watermain to Carroll Athletic Field.
- Worked with contractors on US 30 - Grant Road Intersection Improvement project.

Division: Sean Kleespies, Wastewater Superintendent

- CCTV inspection of sanitary sewer.
- Paul Kersey passed his Wastewater Grade 2 exam.
- Lab inspection completed by Iowa Hygienic Laboratory.
- Worked on Wastewater training manuals.
- Cleaned Primary Clarifier #1
- Cleaned Preliminary Building wet well.
- Travis Boell, Paul Kersey and Sean Kleespies attended Work Zone Safety workshop in Storm Lake, March 20, 2018.

Activities planned for next month and other comments:

Division: Streets; Tom Weber, Street Superintendent

- Set up and maintain signs for Grant Road detour.
- Sweep streets.
- Replace various street panels with concrete.
- Haul dirt to Carroll Airport.
- Plow snow and sand, as needed.
- Maintain signs and signals.
- Take down snow fence and remove snow plows.

Division: Water; Terry Kluver, Water Superintendent

- Obtain permit-required samples for Nitrate, Synthetic Chemicals (SOC) and Volatile Chemicals (VOC)
- Work with contractor on bacteria testing of 8" watermain to Carroll Athletic Field.
- Jared Hays and Terry Kluver will attend an Ammonia & Disinfection in Drinking Water Workshop in Oakland, April 24th.
- Terry Kluver will attend a Consumer Confidence Report Workshop in Atlantic, April 26th.

Division: Sean Kleespies, Wastewater Superintendent

- Laboratory Analysis.
- DNR Monthly Operating Report.
- Perform preventative maintenance on equipment.
- Continue sanitary sewer CCTV inspection.
- Work on Wastewater training manuals for grade testing.
- Dewater the Sludge Lagoon
- DMRQA testing for lab certification.

CAPITAL PROJECT STATUS SUMMARY – 04-10-18

PROJECT				ANTICIPATED		CONTRACT DATA						
Project Name	Action Plan	CIP	Budget	Estimated Cost	Projected Completion	Contractor	Contract Cost	Start Date	Expenditure	% Complete	Completion Date	Notes
Trails	2015 On-going	FY 17	FY16									
Streambed Stabilization		FY 17	FY16	\$385,000	2018							
Street Resurfacing 2013	2015 On-going		FY16			JEO Consulting Group, Inc.	\$60,800.00 +	09-24-12	\$143,848.36		11-15-13	Plus Hourly Construction Services
						Godbersen-Smith Construction Co.	\$555,808.75		\$563,827.37	95%	11-15-13	
Street Maintenance Building	2016 On-going	FY 16	FY14	\$4,308,500	2019	FEH Design	\$22,500.00	01-25-16	\$22,500.00		05-01-16	Space Needs/ Prelim. Design
US 30 – Grant Road Intersection	2016 On-going	FY 14	FY14	\$1,466,150	2017	Snyder & Associates, Inc.	\$4,900.00	07-22-13	\$4,900.00	100%	08-15-13	TSIP Application
						Snyder & Associates, Inc.	\$199,600.00	04-14-14	\$221,600.00			Design
						Dixon Const. Co.	\$1,449,835.78	04-02-18			115 Working Days	
Corridor Entry Features	2016 On-going	FY 17	FY17	\$440,000	2018	Confluence	\$19,550.00	01-23-17	\$18,861.96			
Third Street HMA Resurfacing	2016 On-going	FY 17	FY17	\$1,036,000	2018	JEO Consulting Group, Inc.	\$71,193.00 \$80,078.00	09-26-16	\$137,201.45			Design Construction Services
						Tri-State Paving	\$788,870.73	Late Start Date 08-14-17	\$767,372.30	95%	40 Working Days	

PROJECT				ANTICIPATED		CONTACT DATA						
Project Name	Action Plan	CIP	Budget	Estimated Cost	Projected Completion	Contractor	Contract Cost	Start Date	Expenditure	% Complete	Completion Date	Notes
Well and Transmission Main	2014	FY 16	FY16			JEO Consulting Group, Inc.	\$324,000.00	07-28-14	\$327,680.61			
Transmission Main – Group A	2014	FY 16	FY16			Drake Construction, L.C.	\$790,134.07	03-23-14	\$751,752.95	95%		Contract Completion 11-30-15
Watermain Replacement		FY 16	FY16	\$500,000	2018							
Leachate Forcemain & Gravity Sewer						King Construction	\$661,257.50 Total \$335,962.50 City	07-18-16	CCSWMC \$325,605.01		08-31-16	CCSWMC Contract
Water System Hydraulic Model						JEO Consulting Group, Inc.	\$49,600.00	08-14-17	\$48,400.00		12-29-17	
Downtown Streetscape Phase 9	2016 On-going	FY18	FY18	\$985,500	2018	Confluence	\$85,500.00	10-23-17	\$73,857.95		05-18	
Street Resurfacing 2018	2017 On-going	FY18	FY18	\$700,000	2018	JEO Consulting Group, Inc.	\$84,100.00	02-13-18	\$35,820.00		11-15-18	
Wastewater Treatment Plant Disinfection Improvements	2017	FY18	FY18	\$1,000,000	2020	Veenstra & Kimm, Inc.	\$73,500					
Wastewater Treatment Plant Sludge Handling			FY19	\$330,000		Veenstra & Kimm, Inc.	\$18,800					

Parks and Recreation

As reported by Jack Wardell, Parks and Recreation Director

Routine Activities for the month:

Parks: Scott Parcher, Parks Superintendent

- Sand and paint trash cans
- Sand and paint 15 picnic tables
- Clean and reopen Southside Shelter
- Move ice and snow from sidewalks
- Cut ornamental grasses
- Ice rink put away
- Clean up park areas – sticks, rocks, leaves raked
- Equipment maintenance

Golf: Scott Haakenson, Golf Superintendent

- Cleaned, sanded and painted tee markers, ball washers and trash cans
- Brushed and rolled greens
- Got mowers ready for season, serviced, adjusted cut and height
- Clean utility cards
- Mowed back 9 tees
- Started course cleanup
- Put out tee markers, trash cans and flags on back 9

Cemetery: John Snyder, Cemetery Sexton

- Took care of six interments, four full burials of which one was on a Saturday, one baby service, and one cremation which was also on a Saturday
- Took care of all cemetery business, including grave sales, burial records updating, quit claim deeds updated, and all monies collected for private cremation burials and grave sales
- Reviewed all job applications and offered positions to three applicants. Two of which will be three days a week, and one position which will be a five day a week person
- Picked up numerous loads of sticks and branches that had fallen due to the weather
- Emptied all trash cans when needed
- Scrubbed and waxed floors in office building

Recreation Center: McKenzie Kiger, Recreation Center Superintendent

Rec Center Numbers per sales information report

Daily Admission 1,092 (794 regular admission, 268 reduced rate, 30 free infant/child)

Membership Swipes 9,723

Total Usage 10,815

- Fitness: Taught noon fitness class until another instructor was available, taught 2 additional day classes as back-up instructor and attended a few classes to learn
- Lifeguarding: Tuesday lunch shift and other shifts as needed for illness (4 additional shifts)
- Weekly: city clerk calls for REC monies, software on ongoing reports/issues, daily tasks/fixes/issues
- Marketing: continued work on website and fix Facebook issues, school flyer, and updating Monitor Productions locations
- Continued Pam's tasks (maternity leave) until her March 22 return.
- Covered Sarah's duties (maternity leave and resignation)
- Continued utilizing February hired office part-time help as Mike transitions to parks, Pam returned from maternity leave, and Sarah's resignation
- Meetings with REC summer swim team coaches and parent board member
- Meeting with CCSD P.E. teachers on swim lessons and WSI/LG classes through school district and opportunities for certification/lessons in PE
- Promoted REC Center through "Girls Night Out" event through the hospital
- Meeting with summer outdoor pool managers
- Continued work to update website and fix Facebook issues

Special Activities/Accomplishments of particular note:

Parks: Scott Parcher, Parks Superintendent

- Build two portable pitching mounds
- Tennis courts ready
- Soccer fields marked out

Golf: Scott Haakenson, Golf Superintendent

- Opened back 9 for play on the 28th
- Had cleanup day on the 31st

Cemetery: John Snyder, Cemetery Sexton

- Reviewed caulk work done on perimeter stone wall as well as Veterans Circle monuments and podium. All repairs seem to be working rather well, these repairs were something that I was experimenting with to see how they would hold up thru the freezing and thawing of an Iowa winter.

Recreation Center: McKenzie Kiger, Recreation Center Superintendent

- Lifeguard Instructor Course – taught class to add more instructors to local area
- Babysitting Clinic – taught class on March 16 no school day, full 12 participants
- Partnered with Library to host 3rd “Romp and Read” cooperative program @ REC
- Swim Lessons completed for 64 kids.

Activities planned for next month and other comments:

Parks: Scott Parcher, Parks Superintendent

- Clean all park areas
- Get restrooms open
- Water turned on
- Ballfields ready
- Maintain soccer fields

Golf: Scott Haakenson, Golf Superintendent

- Open front 9
- Clean up stick piles
- Set out rest of tee markers, flags, trash cans and ball washers
- Open bathrooms
- Charge up irrigation system

Cemetery: John Snyder, Cemetery Sexton

- Start training new hires on procedures they will be performing, getting them acquainted with the mowers, and all other equipment that they will be operating. Will put on a safety first meeting with all employees before letting them loose. Amongst others items being discussed I will highlight the need for the upmost respect for the public while they are out here visiting a loved ones grave.

Recreation Center: McKenzie Kiger, Recreation Center Superintendent

- April Babysitting Clinic – 2nd class full within days of registration
- Teach Lifeguard Course
- Teach WSI swim lesson instructor course

Safety Topic:

- Began reviewing agreement with American Red Cross Aquatic Examiners Program we will begin this summer



Director's Report March 2018

As reported by Rachel Van Erdewyk, Library Director

Tech Help Friday	39	Total Print Circulation:	8,007
Children's Library Programs	251	BRIDGES Circulation:	770
Children's Program Outreach	386	Consumer Reports:	198
Diane's Read Aloud	147	Public Computer Use:	606
Romp & Read	37	Wi-Fi Use:	203
Book Clubs	14	Website Visits	3,502
Crafty Library Ladies	54	Gale Databases:	575
Poetry Group	18	Global Road Warrior Page Views:	179
Teen Advisory Group	5	Learning Express Resources:	18
Master Gardeners	19	Freegal Music Downloads:	972
Fundamentals of Photography	34	Transparent Language:	3
ESP Jester Puppets	197	Chilton Auto Manual	4
		ABC Mouse Sessions:	82
		Zinio Digital Magazine Circulation:	39
		Daily Times Herald Page Views:	5,021
Total Program Attendance	1,201	Total Resources Utilized	20,179
Monthly Door Count	5,838		

Special activities/accomplishments of particular note:

- Children's Programs:** Children's programming continued this month with the regular monthly schedule of Rookie Readers, Diane's Read-Aloud, Romp & Read, and outreach with book visits. The library utilized the Rec Center Theater to host the Jester Puppets to offer a program about bullying. The Jester Puppets program is an Everybody on the Same Page program, a county wide program with this year's theme; Choose Kind. With inclement weather, there was still 197 participants!

2) **Adult & Teen Programs:** Adult and Teen programs continued this month with the regular monthly schedule of Tech Help Fridays, Crafty Library Ladies, Book Club, Teen Advisory Group (TAG), and the Poetry Group. The Master Gardeners program was well attended with 19 participants taking notes on the advice of Ralph von Qualen, Sue Way, and Ron Morlok. The library also hosted Jacob Fiscus with a Fundamentals of Photography with 34 attendees. Many people have been asking when we will be having a fundamentals of photography class again, due to their inability to attend this initial program.

3) **Upcoming Events:**

We have our Summer Reading events posted on Facebook, so check them out! View upcoming events on the library's Google calendar at www.carroll-library.org by clicking on the Calendar of Events link on the home page.

- Magnetic Poetry DIY—Teen Program: April 27
- Downstairs at Downton with Kathy Wilson: May 8