City of Carroll

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November 3, 2016

MEMO

TO : Honorable Mayor and City Council Members

FROM : Mike Pogge-Weaver, City Manager MKP-W

SUBJECT : 2015 Council Annual Planning Session-Action Plan Status Update

The City of Carroll Planning Session Report, adopted by the City Council, dated August 29, 2015, page 8, lists "New Priority Projects, Programs, Policies and Initiatives".

1. Investigate enhancing the Community Endowment Fund to offset project expenses and/or operational expenses.

   Promote the "collective impact" theory of city planning (i.e., organizations from different sectors adopting common agendas to combat community issues such as limited resources, poverty, crime, etc.)

❖ *Major responsibility: Mayor and Council Members*
Mayor determines when to conduct a workshop or appropriate discussion; suggested for February or March

➢ Status update:
1) No update

2. Investigate possibility of providing staff to develop new ideas and promote community events, theater and other community programs.

❖ *Major responsibility: Mayor and Council Members*
Mayor determines when to conduct a workshop or appropriate discussion; suggested for January

➢ Status update:
1) No update

3. Investigate Graham Park parking concept.

- *Major Responsibility: Staff and Council Members*
  Mayor determines when to conduct a workshop or appropriate discussion; suggested for December or January
  - Status update:
    1) The parking is part of the Graham Park Recreation District Plan and is in the final design concept

4. Cemetery maintenance building.

- *Major responsibility: Staff*
  Mayor determines when to conduct a workshop; suggested for December or January.
  - Status update:
    1) Under construction

5. City signs at entryways to City.

- *Major responsibility: Staff and Council Members*
  Mayor determines when to conduct a workshop
  - Status update:
    1) 06-13-16: "…continue research on the Council Priority of Entryway Signage and partner with the Iowa State Design Lab to incorporate a design similar to the Carroll Recreation Center District Master Plan"
    2) Budget FY 16-17: $40,000, Design
    3) CIP FY 17-18: $400,000, Construction

6. <u>Review City sidewalk policy; investigate developing a sidewalk repair program.</u>

❖ *Major responsibility: Mayor and Council Members and Staff.*
Mayor determines when to conduct a workshop

- Status update:
  1) 03-28-16: Sidewalk Work Session; No action
  2) 04-25-16: "…budget $50,000 for its curb ramp program from the funds legally available for ADA specific projects as defined in the Pedestrian Access Route Transition Plan."
  3) 06-13-16: "…adopt the Pedestrian Access Route Transition Plan."

7. <u>Evaluate compensation of Mayor and City Council.</u>

❖ *Major responsibility: Mayor and Council Members*
Mayor determines when to conduct a workshop or appropriate discussion

- Status update:
  1) No update

On-Going Commitments/Priorities

- Council adoption of Financial Policies
  - Status update:
    1) A debt management policy has been drafted and is under review by staff

- Continue street improvements
  - Status update:
    1) High Ridge Road HMA Resurfacing: Construction completion 2016
    2) Court Street Resurfacing: Construction completion 2016
    3) Third Street Storm Sewer Improvements: Construction completion 2016
    4) Third Street HMA Resurfacing; Construction 2017
    5) Street Resurfacing-2018: CIP Design FY 17-18
    6) Street Resurfacing-2019: CIP Design FY 18-19
    7) Street Resurfacing-2020: CIP Design FY 19-20

- Continue Corridor of Commerce streetscapes on planned basis
  - Phases VII and VIII
  - Status update:
    1) Downtown Streetscape Phase 8: Construction 2017
    2) Downtown Streetscape Phase 9: CIP Design F17-18
    3) Downtown Streetscape Phase 10: CIP Design FY 18-19
    4) Downtown Streetscape Phase 11: CIP Design FY 19-20

- Develop plan/strategy for Rec Center for long-term viability
  - Programming, membership, financing, operational and physical improvements
  - Status update:
    1) Remodeled weight room

- Grant Rd/Hwy 30 improvements
    - Status update:
        1) Tentative construction letting: 2017

- Merchants Park ballfield renovation
    - Status update:
        1) Under construction, 80% complete

- Trails expansion
    - Status update:
        1) Under design for Segment A – Veterans Park south to E 18th Street
        2) West 3rd under design with construction of pedestrian ramps in place

- Street maintenance building
    - Status update:
        1) 06-27-16: "…accept the Street Maintenance Facility Space Needs and Preliminary Design/Budget Development Report and continue consideration of the project during the August 2016 Planning Session and Capital Improvement Program development."

- Housing study
    - Status update:
        1) The Carroll County Housing Assessment report was presented at the May 9th, 2016 Carroll City Council meeting. This project came about through a partnership of Carroll Area Development Corporation, Carroll County and the City of Carroll.
        2) Consideration on next steps should be made by Council.