



City Manager's Monthly Activity Report

Gerald L. Clausen, City Manager

August 2015

City of *Carroll*

This is a report of the various departments and divisions of the City of Carroll.

Finance Department

As reported by Laura Schaefer, City Clerk/Finance Director

Routine Activities for the month:

- Dealt with water issues/collections
- Finished paperwork for FY 2015 annual financial audit
- Prepared FY 2015 State Annual Financial Report
- Prepared FY 2015 Road Use Tax Report
- Prepared paperwork for Worker Compensation audit – August 19
- Worked with Civil Service Commission on hiring of new police officer
- Continued to promote wellness initiatives (Carroll County Wellness Coalition and City wellness program)
 - Organized/Volunteered for the Kids Health & Safety Fair – August 8
 - Attended Wellness Coalition Meeting – August 20

Activities planned for next month and other comments:

- Continue to work on delinquent water accounts/water issues
- Continue to explore technology advances: paperless agenda
- Draft financial policies
- Annual financial statement audit fieldwork – September 21 - 25
- Begin preparing 2015 1094-C & 1095-C (discussions with BSI & IRS webinars)
- Work with DMACC auditing intern – September & October
- View Annual Urban Renewal Report Webinar & complete report
- Attend West Central Iowa Clerks Association Meeting – September 10
- Continue to promote wellness program with employees
 - Attend Carroll County Wellness Coalition Meeting – September 17

Accomplishments of particular note:

- 145 utility bills were emailed to customers in August 2015

Fire Department

As reported by Greg Schreck, Fire Chief

Routine Activities for the month:

The Department responded to four calls for service and held four training sessions in August.

Firefighters continued training in truck operations, pumping and water supply. Hydrant hookup operations for City water supply and drafting water from port-a-tanks for rural water supply were practiced. Hands-on search, rescue, accountability and self-contained breathing apparatus operations were also conducted.

Accomplishments of particular note:

The Fire Department participated in the active shooter training exercise conducted at Kuemper High School on August 24th. The main assignment for our department during this exercise was to restrict traffic in the area and assist medical personnel in transporting injured persons to the hospital. The purposes for drills of this type are to better prepare emergency response agencies for a wide variety of events that could happen in our community and to improve our knowledge and abilities in responding to them.

Run Report for August:

Alarm Date	Alarm Location	Incident Type
08/06/2015	526 E 18 th St	Stove fire
08/20/2015	506 E 18 th St	Stove fire
08/21/2015	105 E 16 th St	Natural gas leak
08/30/2015	566 E 18 th St	False alarm

Police Department

As reported by Brad Burke, Police Chief

Routine Activities for the month:

Officer Ethan Kathol attended firearms instructor school at the Iowa Law Enforcement Academy (ILEA) in Johnston August 3rd through August 14th. This officer will be able to conduct internal training on firearms skills and qualifications for the police department.

Sergeant Jeremiah Hoyt attended ASP instructor course on August 4th at ILEA. Officers are assigned ASP batons and are required to have training in their use. Sergeant Hoyt will be allowed to conduct this training for the Carroll Police Department and other agencies as needed.

On August 14th applicant testing was conducted for the police officer openings. Two current openings have been filled through this testing and the new officers will start in September and October. The Civil Service list compiled from this testing will then be used to fill an officer opening in February 2016 due to a retirement.

Sergeant Hoyt conducted ALICE training at Kuemper on August 21st. The training prepares students and staff on how to react in an active shooter/threat situation in the school. An active shooter drill was then conducted with the Carroll Preparedness Coalition at Kuemper on August 24th. This training was to prepare responders for an event. The Carroll County Ambulance, Carroll County Sheriff, Carroll County Conservation, Carroll Fire Department, St. Anthony Regional Hospital, and Carroll County Emergency Management along with the Carroll Police Department participated with the help of Kuemper students and staff.

On August 25th Carroll Police Officers began wearing body cameras. Training was conducted on this date to demonstrate the use and provide guidance on the system.

Activities planned for next month:

The police department is partnering with the Governors Traffic Safety Bureau and will hold an impaired driving enforcement project over the Labor Day weekend on Highway 71.

A new officer will begin work on September 14th. He is currently certified and has worked for an agency in the eastern part of the state. He will begin field training which is expected to last 10 weeks.

DARE will begin at the Carroll Middle school and run weekly for ten weeks.

A summary of case investigations and a summary of citations and warnings issued for the month follows on page 5.

Offense Summary

CARROLL POLICE DEPARTMENT OFFENSE SUMMARY

Reported: August 1 THRU August 31, 2015

Offenses	Incidents Reported
Simple Assault	5
Domestic Abuse	2
Shoplifting	1
Theft from Vehicle	3
Theft Vehicle Part	1
Theft from Building	1
Motor Vehicle Theft	1
Credit/ATM Fraud	2
Vandalism: Business	1
Vandalism: Residence	1
Vandalism: Vehicle	1
Weapon Law Violation	1
Drug/Narc Violations	3
Drive Under Infl	4
OWI 2 nd	1
Liquor Law Violation	1
Drunkenness	9
Disorderly Conduct	2
Trespassing	2
Found Property	2
Attempted Suicide	1
Animal Bite	2
Warrant Outside	3
Restraining Order	1
10-50PI	2
10-50 PD	12
1050 PD: Hit and Run	3
Under 1500	3
Assist Other Agency	1
Op After Revocation	3
Operate After Suspen	4
Miscellaneous Public	1
Total	80

Citations	
Animal	1
Dark Windows	1
License	16
Other	3
Parking Violation	7
Registration	15
Seatbelt	7
Tobacco	0
Traffic	59
Warning	201
TOTAL	310

Salvage Vehicle
Inspections: 9

Building Department

As reported by Perry Johnson, Building Official

<i>Agricultural</i>				
Building	NONE	\$0.00		\$0.00
Agricultural Building Valuation Total:		\$0.00	Agricultural Building Fee Total:	\$0.00
Agricultural Valuation Total:		\$0.00	Agricultural Fee Total:	\$0.00
<i>Commercial</i>				
Building				
	08/10/2015	\$14,000.00	150231	\$104.00
	08/11/2015	\$8,500.00	150234	\$72.00
	08/13/2015	\$2,541,661.00	150238	\$4,632.00
	08/24/2015	\$184,000.00	150256	\$641.00
Commercial Building Valuation Total:		\$2,748,161.00	Commercial Building Fee Total:	\$5,449.00
Electrical				
	08/07/2015		150221	\$41.70
	08/24/2015		150257	\$64.01
	08/24/2015		150258	\$145.40
			Commercial Electrical Fee Total:	\$251.11
Mechanical				
	08/07/2015		150219	\$28.63
	08/07/2015		150220	\$34.26
	08/07/2015		150223	\$48.51
	08/07/2015		150225	\$103.92
	08/07/2015		150228	\$176.11
	08/13/2015		150239	\$28.13
	08/13/2015		150240	\$34.26
	08/24/2015		150254	\$45.14
			Commercial Mechanical Fee Total:	\$498.96
Plumbing				
	08/07/2015		150222	\$191.50
	08/07/2015		150224	\$51.50
	08/07/2015		150227	\$94.00
			Commercial Plumbing Fee Total:	\$337.00
Right of Way				
	08/07/2015		150226	\$25.00
	08/24/2015		150253	\$0.00
			Commercial ROW Fee Total:	\$25.00
Sign				
	08/24/2015		150259	\$15.00
			Commercial Sign Fee Total:	\$15.00
Commercial Valuation Total:		\$2,748,161.00	Commercial Fee Total:	\$6,576.07

Residential

Building

08/07/2015	\$46,000.00	150229	\$266.00
08/11/2015	\$360,000.00	150235	\$1,131.00
08/13/2015	\$2,000.00	150241	\$34.50
08/24/2015	\$2,500.00	150251	\$34.50
08/25/2015	\$4,000.00	150260	\$47.00
08/25/2015	\$18,000.00	150261	\$134.50

Residential Building Valuation Total: \$432,500.00 Residential Building Fee Total: \$1,647.50

Electrical

08/24/2015		150242	\$67.38
08/24/2015		150243	\$67.38
08/24/2015		150255	\$35.88

Residential Electrical Fee Total: \$170.64

Mechanical

08/09/2015		150245	\$53.26
08/24/2015		150248	\$56.01

Residential Mechanical Fee Total: \$109.27

Plumbing

08/24/2015		150246	\$75.50
08/24/2015		150247	\$73.00

Residential Plumbing Fee Total: \$148.50

Right of Way

08/07/2015		150230	\$385.00
08/11/2015		150233	\$675.00
08/11/2015		150236	\$25.00
08/12/2015		150237	\$60.00
08/24/2015		150244	\$25.00
08/24/2015		150249	\$25.00
08/24/2015		150250	\$2,295.00
08/24/2015		150252	\$25.00

Residential Right of Way Fee Total: \$3,515.00

Sign

NONE \$0.00

Residential Sign Fee Total: \$0.00

Residential Valuation

Total: \$432,500.00 Residential Fee Total: \$5,590.91

Valuation Grand Total: \$3,180,661.00 Fee Grand Total: \$12,166.98

Permits - YTD – through August 2015

Class	Permit Type	Valuation		Fee
<i>Agricultural</i>				
	Building	\$0.00		\$0.00
Agricultural Valuation Total:		\$0.00	Agricultural Fee Total:	\$0.00
<i>Commercial</i>				
	Building			\$25,717.50
	Electrical	\$16,680,217.00		\$1,945.29
	Mechanical			\$1,087.41
	Plumbing			\$1,014.00
	Right of Way			\$320.00
	Sign			\$1,850.00
Commercial Valuation Total:		\$16,680,217.00	Commercial Fee Total:	\$31,934.20
<i>Residential</i>				
	Building			\$9,727.50
	Electrical	\$2,131,894.90		\$2,184.04
	Mechanical			\$482.84
	Plumbing			\$610.50
	Right of Way			\$6,305.00
	Sign			\$0.00
Residential Valuation Total:		\$2,131,894.90	Residential Fee Total:	\$19,309.88
Valuation Grand Total:		\$18,812,111.90	Fee Grand Total:	\$51,244.08

Public Works

As reported by Randy Krauel, Public Works Director/City Engineer

Routine Activities for the month:

Division: Streets; Tom Weber, Street Superintendent

- Excavated four graves for Cemetery.
- Placed 192 cubic yards of concrete for street repairs and ROW.
- Maintained signs and signals.
- Patched potholes.
- Graded alleys.
- Assisted the Water Department with a valve replacement on August 4th.
- Graded gravel roads weekly.
- Swept streets and CBD Thursdays at 5:00 am.
- Finished painting traffic markings on streets.
- Division Safety Meeting: Skid Loader – Safe Operation; August 19, 2015.

Division: Water; Terry Kluver, Water Superintendent

- Water production:

Monthly Total:	35.158 million gallons
Daily Average:	1.134 million gallons
Daily Maximum:	1.501 million gallons
- Completed 140 Iowa One Call locate requests.
- Meter Department
 - 77 service orders.
 - 9 delinquents.
 - 6 reread.
 - 2 stuck meters.
- Division Safety Meeting: On August 19, 2015, employees completed a Pulmonary Function Test at Soppe Chiropractic.

Division: Sean Kleespies, Wastewater Superintendent

- Wastewater treatment:

Monthly Total:	69.952 million gallons
Daily Average:	2.257 million gallons
Daily Maximum:	4.989 million gallons
- Performed laboratory analysis.
- Completed DNR Monthly Operating Report.
- Daily plant sampling and operations.
- Division Safety Meeting: “Public Awareness for Emergency Responders and Public Officials”, August 26th, 2015.

Special Activities/Accomplishments of particular note:

Division: Streets; Tom Weber, Street Superintendent

- Worked with the County to clean the drainage ditches at Market Street and Kittyhawk Avenue on August 5.
- Delivered a V-plow and wing to the North Central Correctional Facility, Rockwell City, to be painted.
- Sprayed for mosquitoes as weather permitted.
- Assisted the Water Department with several after-hours callouts.

Division: Water; Terry Kluver, Water Superintendent

- Excavated and replaced watermain valve at 10th Street & Adams Street.
- Worked with contractor on the Water Supply Well and Transmission Main Improvements project.
- Worked with contractor on lowering watermain lines for the Street Resurfacing - 2015 project.
- Excavated and shut off corporation stop at Carroll Post Office.

Division: Sean Kleespies, Wastewater Superintendent

- Replaced water pump on the jet/vac.
- Continued training Jerry in the Lab.
- Interviewed for vacant positions.
- Warranty repair on the Maintenance Building roof completed by Blackhawk Roofing.
- Ordered a water level transducer for the storm wet well.
- Passed the DMR-QA Proficiency Testing for the lab certification.

Activities planned for next month and other comments:

Division: Streets; Tom Weber, Street Superintendent

- Asphalt patch several areas in town.
- Street repairs and ROW permits.
- Review and interview applicants for the Street Division position.
- Receive replacement loader from Titan Machinery on September 1st.
- Spray mosquitoes as needed.

Division: Water; Terry Kluver, Water Superintendent

- Terry Kluver to attend the Fall Water Conference in Okoboji on September 15 – 16, 2015.
- Seed excavation sites from this past summer.
- Continue working with contractor on Street Resurfacing - 2015 project.
- Continue working with contractor on Water Supply Well and Transmission main Improvements project.
- Conduct interviews for vacant positions in Water Division.

Division: Sean Kleespies, Wastewater Superintendent

- Laboratory Analysis
- DNR Monthly Operating Report.
- Perform preventative maintenance on equipment.
- Maintenance of Plant grounds.
- Continue to train Jerry in the Lab.

CAPITAL PROJECT STATUS SUMMARY – 09-15-15

PROJECT				ANTICIPATED		CONTRACT DATA						
Name	Action Plan	CIP	Budget	Estimated Cost	Projected Completion	Contractor	Contract Cost	Start Date	Expenditure	% Complete	Completion Date	Notes
Develop a Revised Plan for the Library with a Specific Budget	2012	2013		\$20,000								
Sanitary Sewer System Evaluation Survey		2013	2012	\$450,000	2013							
Water Supply Expansion		2013		\$750,000		Veenstra & Kimm, Inc.	\$4,900.00	06-29-06	\$2,187.00	100%	08-31-06	
Water Well Study				\$900,000		JEO Consulting Group, Inc.	\$19,500.00	04-23-12	\$9,930.00	100%	08-22-12	
Water Test Well Program						JEO Consulting Group, Inc.	\$7,500.00	08-27-12	\$7,590.00	100%	03-27-13	
Well and Transmission Main						Layne	\$20,440.00	01-14-13	\$121,639.00	100%	03-31-13	Plus Add Item
Test Well Program						JEO Consulting Group, Inc.	\$324,000.00	07-28-14	\$255,871.43		11-20-15	
Transmission Main – Group A						Cahoy Pump Service	\$33,820.00 +	11-24-14	\$58,489.35			\$12,440.00 Alternate 1
Water Supply Wells – Group B						Drake Construction, L.C.	\$752,719.00	03-23-14	\$634,257.86		11-30-15	
Grant Road Watermain Abandonment		2013	2013	\$5,000	2013	Sargent Drilling	\$1,194,699.74	03-23-14	\$171,675.91		11-30-15	
						JEO Consulting Group, Inc.	\$14,500.00	09-24-12	\$23,365.00		02-25-13	
						Scheck's Plumbing & Heating	\$53,615.00		\$49,743.15		08-01-13	

PROJECT				ANTICIPATED		CONTACT DATA						
Project Name	Action Plan	CIP	Budget	Estimated Cost	Projected Completion	Contractor	Contract Cost	Start Date	Expenditure	% Complete	Completion Date	Notes
R.R. Watermain Crossings		2013	2013	\$35,000	2013	JEO Consulting Group, Inc.	\$23,500.00	09-24-12	\$34,420.00		02-25-13	
						Synergy Contracting, Inc.	\$102,775.20		\$94,206.18			
Street Resurfacing 2013		2013	2013	\$75,000	2013	JEO Consulting Group, Inc.	\$60,800.00 +	09-24-12	\$43,848.36		11-15-13	Plus Hourly Construction Services
						Godbersen-Smith Construction Co.	\$555,808.75		\$563,827.37		95%	
US 30 – Grant Road Intersection	2014					Snyder & Associates, Inc.	\$4,900.00	07-22-13	\$4,900.00		08-15-13	TSIP Application
						Snyder & Associates, Inc.	\$199,600.00	04-14-14	\$72,108.00		Design	
Downtown Streetscape Phase 7		2013	2013	\$60,000	2013	Confluence	\$57,250.00	09-09-13	\$74,696.23		04-14	Design Completion
						Badding Construction Company	\$772,058.03	04-28-14	\$731,566.96		95%	
Street Resurfacing 2014						JEO Consulting Group, Inc.	\$136,750.00 +	09-09-13	\$140,805.00		03-10-14	Plus Hourly Construction Services Design Completion
						Ten Point Construction Co., Inc.	\$1,116,681.53	04-14-14	\$940,360.65		11-15-14	
Van Meter Addition U.S. 71 Watermain						King Construction	\$35,456.50	10-13-14	\$33,683.68	95%	11-14-14	

PROJECT				ANTICIPATED		CONTACT DATA						
Project Name	Action Plan	CIP	Budget	Estimated Cost	Projected Completion	Contractor	Contract Cost	Start Date	Expenditure	% Complete	Completion Date	Notes
Street Resurfacing 2015						JEO Consulting Group, Inc.	\$116,300.00 +	11-10-14	\$124,948.50		04-15	Plus Hourly Construction Services Design Completion
						Ten Point Constr. Co., Inc.	\$1,132,455.61	06-16-15	\$499,883.63		11-13-15	
Downtown Streetscape Phase 8						Confluence	\$65,000.00	11-10-14	\$29,213.00		05-15	Design Completion
High Ridge Road Resurfacing - 2016						JEO Consulting Group, Inc.	\$99,356.00 \$94,260.00	09-14-15			2016	Design Construction Services
Trails Plan	2014			\$25,000	06-14	Shive Hattery	\$20,000.00	10-12	\$12,000.00	85%	07-01-14	Plan Adopted
Recreation Center	2014											

Parks and Recreation

As reported by Jack Wardell, Parks and Recreation Director

Routine Activities for the month:

Parks: Scott Parcher, Parks Superintendent

- Clean all park shelters and restrooms
- Mow all park areas
- Mow ballfields twice a week
- Groom ballfields
- Move storage shed at stadium to softball fields
- Pour slab for building
- Clean out rooms under grandstands at stadium
- Mow soccer and flag football fields eight times – 16 hours
- Mow and paint soccer and football fields – 16 hours
- Maintain nursery trees
- Haul tables to clubhouse
- Prepare area for new storage at stadium
- Cut and pull weeds in perennial beds
- Water flowers
- Spring soccer goals put away
- Take batting cages down

Golf: Dan Smith, Golf Superintendent

- Mowed greens 21 times
- Rolled greens 8 times
- Mowed tees 13 times
- Mowed fairways 14 times
- Mowed collars 13 times
- Mowed roughs five times
- Changed cups 13 times
- Sprayed greens for fungus two times
- Sprayed tees and aprons for fungus once
- Mowed mounds and roadsides five times

Cemetery: John Snyder, Cemetery Sexton

- Mowed entire cemetery four times
- Tended to six funerals, five full burials and one cremation
- Trimmed around all monuments two times
- Serviced mowers one time
- Repaired damaged turn in Block 6, damage caused by getting equipment in and out for funeral
- Cleaned up three truckloads of branches downed by weather conditions
- Backfilled sunken graves, approximately 35 due to heavy moisture
- Sold graves to three families and showed four families available lots
- Pulled weeds in all flower gardens
- Constructed loft in storage building to accommodate all tree tubes

Leisure Services: Mike Mertes, Recreation Program Specialist

- Monitor Production Slideshow update
- Updating website & social media with help of Pam Wess

Building Maintenance: Andy Snyder, Building Maintenance Specialist

- Changed light bulbs on city property
- Back washed filters for pools and spa at Rec Center
- General housekeeping
- Time sheets for staff
- Ordered supplies
- Vacuum Pool
- Night cleaning crew at Rec Center
- Power scrub gym and pool at Rec Center
- Bills

Special Activities/Accomplishments of particular note:

Golf: Dan Smith, Golf Superintendent

- Sprayed tees and aprons for grubs
- Opened bids for new greens mower

Cemetery: John Snyder, Cemetery Sexton

- Repaired sunken graves and damaged turf due to heavy rains

Leisure Services: Mike Mertes, Recreation Program Specialist

- Adult Coed Softball
- Flag Football Program
- Fall Soccer Program
- 5th & 6th Volleyball Program
- Supervise Flag Football Games
- Dash 2 the Splash Run

Building Maintenance: Andy Snyder, Building Maintenance Specialist

- Fixed bathrooms at city buildings
- Worked on vacuums at City Hall and Rec Center
- Fixed exercise equipment
- Sinks and drains at Rec Center and City Hall
- Downtown lights
- Working on specs, bids, quotes
- Worked on locker locks at Rec Center
- Budget items
- Pool and weight room remodel at Rec Center
- Theater rentals
- A/C's running and cleaning
- Golf course gutters cleaned
- HVAC upgrades and fixed
- Aquatic Center daily operations
- Aquatic Center drain and winterizing
- Repairs of heating systems before winter
- Rolling hills tennis lighting upgrades
- Carroll Fest
- Council chambers HVAC system fix
- AHU4 AC fan replacement at Rec Center
- Roof drains at Rec Center
- Replacement Rec night cleaning crew
- Lighting upgrades throughout city buildings

Activities planned for next month and other comments:

Parks: Scott Parcher, Parks Superintendent

- Seed
- Plant trees
- Clean out under stadium
- Spray
- Aerify

Golf: Dan Smith, Golf Superintendent

- Aerify tees
- Aerify greens

Cemetery: John Snyder, Cemetery Sexton

- Prepare equipment for fall mulching
- Due fall seeding

Leisure Services: Mike Mertes, Recreation Program Specialist

- Flag Football Games
- Fall Soccer Games
- 5th & 6th Volleyball Games

Building Maintenance: Andy Snyder, Building Maintenance Specialist

- Aquatic Center winterizing

Safety Topic:

- Ladder safety





Director's Report August 2015

PUBLIC LIBRARY

INFORM • INSPIRE • IMAGINE

As reported by Brandie Ledford, Library Director

Routine activities for the month/statistics:

CarrollCon	300+	Total Print Circulation:	12,335
History of the Book Exhibit	62	WILBOR Circulation:	534
Rookie Story Time	126	Public Computer Use:	941
Special Hy-Vee Storytime	45	Wi-Fi Use:	225
Children's Program Outreach	182	EbscoHost Sessions:	3,397
Crafty Library Ladies	63	Tumblebooks Downloads:	3
Poetry Group	16	Global Road Warrior:	7
Letter Writing 101	4	Learning Express Sessions:	206
		Freegal Music Downloads:	191
		GVRL eBook downloads:	9
Monthly Door Count	9,011	ABC Mouse Sessions:	122
		Zinio Digital Magazines:	1

Special activities/accomplishments of particular note:

- 1) **Children's Programs:** Diane continued outreach story time to area daycares this month. Early in the month a special story time was held at New Opportunities with Hy-Vee's Chef Matt. They talked about garden produce and were able to sample fresh vegetables while reading books about harvesting fruits and vegetables. The summer reading program wrapped up for all children's programs on August 26th and for the adults on August 31st. Total counts for registered participants was 1,591 (66 over last year's count). Total yard signs earned was 649 (almost 200 more than last year). Because over 500 participants met their reading goal, Diane and Brandie complied with their Miss Sapphire Challenge and dyed their hair blue.

- 2) **Adult & Teen Programs:** CarrollCon was a great success at the Carroll Rec Center on August 9th. Over 300 participants came through to shop the vendors and listen to programs in the auditorium. Ideas are being generated to host a second CarrollCon next year possibly in the park closer to CarrollFest events. CPL hosted the Iowa Center for the Book's History of the Book exhibit from August 20th through September 14th with many residents stopping by to check it out. Exhibit programs were held at the library and also Regency Park during the month of August and early September.

- 3) **Special Projects:** Diane began leveling the JE Readers according to guidelines from Reading A-Z. All children's readers will be color coded according to whether they are Pre-Emergent, Emergent, Early Fluent, or Fluent level readers. Better signage will also be used to label these collections to assist students and parents looking for books that match their child's reading ability. This initiative will directly contribute to the resources available for parents and children to utilize to comply with the new requirement of reading by grade level by the 3rd grade. Flyers will be distributed to area schools about the availability of the resource once the project is completed.

- 4) **Staff Changes:** All four pages on staff at CPL graduated from High School in May 2015. Four new pages were hired this month to take their places: Hannah Roweder, Olivia Klein, Maggie Lawler, and Abby Olberding. Anna Haverman and Natalie Richards helped train the new pages the week before they left for college.

Activities planned for next month/other comments:

Fall hours begin September 7th:

Monday – Thursday 9:00 a.m. to 8:00 p.m.

Friday 9:00 a.m. to 6:00 p.m.

Saturday 9:00 a.m. to 5:00 p.m.

View upcoming events on the library's Google calendar at www.carroll-library.org by clicking on the Calendar of Events link on the home page.